

**Town of Grafton
Board of Selectmen
Tuesday, December 1, 2020**

Members Present: Steve Darrow, Chairman, Jennie Joyce, Cindy Kudlik, Sue Smith (recorder)

Others Present: Jon Bautel

The meeting was called to order at 6pm.

Acceptance of Minutes:

Cindy motioned to accept the minutes of November 17, 2020. Jennie second. Motion passed.

Selectmen Announcements:

Steve announced that Deb Black has resigned her position as Supervisor of Checklist effective November 30, 2020.

Ex-Officio Reports:

Steve stated that the Planning Board discussed their budget for 2021 and has reduced it to \$250. Steve motioned to send the Planning Board budget request of \$250 to the Budget Committee as is. Jennie second. Cindy agreed. Motion passed.

Jennie stated that the Budget Committee had two meetings during the week of November 16th. Jennie commented that the first meeting was productive and the second meeting was unproductive as no decisions were made. The next Budget Committee meeting is scheduled for Friday, December 4, 2020, 12pm at the Town Hall.

Public Comment: None

Appointments:

Jon Bautel met with the selectmen to discuss a letter he received last week regarding a fence and stone wall in the town right of way that will need to be removed. Jon stated that he feels this is not about a right of way issue, but a plowing issue. Steve, referencing to a meeting last year, stated that a resolution was made between the road agent and Jon about a fence that was in the town right of way. The current situation is a fence on the side of the property where the well is located. After a brief discussion, the selectmen decided to have a meeting with Jon and the Road Agent on Tuesday, December 8, 9am at 451 Williams Hill Road to discuss the situation and to come to a resolution.

New Business:

Mapping Services Agreement – The selectmen reviewed a mapping services agreement from Avitar Associates of New England, Inc. After reviewing several options, Cindy motioned to go with the Three

Year Standard – Updates, Digital Delivery & Map Books with an annual cost of \$2,665. Jennie seconded the motion. Steve agreed. Motion passed. Steve signed the agreement.

Other Business/Correspondence:

Solar Exemption – Prentice (Map 16 Lot 338-2-02) – approved.

The selectmen reviewed and discussed the following correspondence:

- Letter from HealthTrust regarding FY2020 return of surplus of \$642.97
- Letter from F. Dubuque regarding the last portion of an agreement with the Town. Steve will be in contact with the Town Attorney to discuss the matter.
- Email from L. Rozanski asking for an abatement of the 2020 Inventory Penalty. After a brief discussion, the selectmen agreed to abate the \$50 penalty.
- Approval for Construction – Map 12 Lot 533

Public Comment: None

Final Comments from the Selectmen:

Cindy informed the selectmen that one employee signed the Insurance Waiver as this employee is covered under a different health insurance.

Jennie motioned to adjourn. Cindy second. Motion passed. Meeting adjourned at 6:55pm.

Respectfully submitted,

Sue Smith, Administrative Assistant