

**Town of Grafton
Board of Selectmen
Tuesday, October 23, 2018
Amended and Approved October 30, 2018**

Members Present: Jennie Joyce, Chairman, Leon Dugan, Steve Darrow, Sue Smith (recorder)

Others Present: Katie Steuer, John Babiarz, Bonnie Haubrich, Tina Pope, Maureen O'Reilly, Janet Sullivan

The meeting was called to order at 6pm.

Acceptance of Minutes:

Leon motioned to accept the public minutes and three sets of non-public minutes of October 2, 2018. Steve seconded the motion. Motion passed.

Leon motioned to accept the non-public and public minutes of October 9, 2018. Steve seconded the motion. Motion passed.

Steve motioned to accept the public minutes of October 16, 2018. Jennie seconded the motion. Leon abstained. Motion passed.

Selectmen Announcements:

Leon informed the Board that he spoke with Scott Sanborn, Town of Orange Road Agent, and the Town of Orange is in agreement to have their section of Orange Pond Road paved and paid for by the Town of Orange.

Ex-Officio Reports:

Jennie, reporting on behalf of the Budget Committee, stated that 2019 Budget Requests are currently being reviewed. The next Budget Committee meeting will be this Thursday, October 25, 2018, 6pm at the Grafton Town Hall.

Steve informed the Board that he will not be able to attend the Planning Board meeting this month as he has a scheduling conflict.

Public Comment:

Bonnie Haubrich thanked the Board for working with the Road Agent to fill the highway positions.

Appointments:

Bonnie Haubrich, Town Clerk, met with the Board to discuss the historical illustrations for the Grafton History Book not being returned to the Town Office. Bonnie stated that she has had to cancel two appointments with Kofile Technologies because of the illustrations not being returned by Gretchen

Renee. After a brief discussion, the Board will speak with the Police Chief about obtaining the illustrations from Gretchen.

Leon motioned to go into non-public session with Janet Sullivan, Welfare Director, in accordance with RSA 91-A:3, II(c) regarding welfare at 6:12pm. Steve seconded the motion. Motion passed.

Leon motioned to come out of non-public session and to seal the minutes. Steve seconded the motion. Motion passed.

Public session resumed at 6:50pm.

Jennie announced that the Board will be reviewing the current welfare office space at the Town Office.

New Business:

TAN Authorization to the Town Treasurer – the Board gave authorization to the Town Treasurer to renew the Tax Anticipation Notice (TAN) with Mascoma Savings Bank for \$300,000.

Quitclaim Deed – Off Sargent Hill Rd (Map 17 Lot 221) – the Board signed the quitclaim deed for Map 17 Lot 221. John Babiarz notarized the signatures.

Town Hall Use – the Board had a discussion about setting a small fee of \$25 for ~~out of town~~ non-residents using the Town Hall for private events. This fee would help defray the costs of upkeep and heat. There will be public hearing on Tuesday, November 20, 2018 to set the fee.

2019 Budget Review – the Board reviewed and discussed the following budget request:

- Library Trustees – requested budget for 2019 - \$18,659 (Operating Budget: \$16,659, Gross Basis: \$2,000). This is an increase of \$3,845 from the 2018 budget. There was discussion about hiring a person to shovel snow during the winter season and having the roof repaired during 2019. The monies for the shoveling position are not included in the budget request and the Library Trustees would like to have a chance to discuss this position during their meeting on Tuesday, November 13, 2018. After reviewing and discussing the budget request with Tina Pope and Katie Steuer, the Board decided to table any decisions until November 20, 2018.

Other Business/Correspondence:

Action Item List – no updates to report.

Building Notification – Savell (Map 6 Lot 575-15) – Tabled until November 20, 2018 meeting

The board reviewed and discussed the following correspondence:

- Letter from NHDES re: 1258 Main Street (Map 6 Lot 927) – this letter is regarding a follow-up visit that took place on September 13, 2018.
- Letter from Avitar re: NNETC 2017 Appeals – the selectmen will be contacting Avitar to give permission to seek a settlement.
- NRRRA invitation and registration form for their Annual Meeting on November 7, 2018.
- Primex renewal information for Workers' Compensation, Unemployment and Property and Liability insurances.

- Email from Steve Kudlik, Moderator, regarding the November 6, 2018 State Election
- Email and Letter from Hazard Mitigation Planning informing the Town that FEMA approved Grafton's 2018 Hazard Mitigation Plan.
- Letter from Mascoma School District informing the Town that the school deliberative session will be held on Saturday, February 2, 2019, 9am at the Mascoma Valley Regional School District Auditorium.

Public Comment:

John Babiarz invited the Board and members in the audience to stay after the meeting to take a tour of the new heating system that was recently installed in the Fire Station.

Final Comments from the Selectmen: None

Steve motioned to adjourn. Leon seconded the motion. Motion passed. Meeting adjourned at 7:45pm.

Respectfully submitted,

Sue Smith, Administrative Assistant