

**Town of Grafton
Board of Selectmen
Tuesday, September 1, 2020**

Members Present: Steve Darrow, Chairman, Jennie Joyce, Cindy Kudlik, Sue Smith (recorder)

Others Present: Paul Vogt, Denise Smith, Ed Grinley, Sandra and Thomas Wightman, Bob and Nancy Walker, Sheryl Stanion, Steve Kudlik, Dottie Campbell, Eileen DeLouchrey, Bonnie Haubrich, Gary Whitney, Deb Clough, Janet Sullivan

The meeting was called to order at 6pm.

Acceptance of Minutes:

Cindy motioned to accept the minutes of August 18, 2020. Jennie second. Motion passed.

Selectmen Announcements:

Cindy informed the Board that the gym equipment, owned by a private citizen, has been removed from the Fire Station.

Ex-Officio Reports:

Steve reported that the Safety Committee met on August 31, 2020.

Steve also reported that the Planning Board approved a 3 lot boundary line adjustment during their meeting on August 27, 2020.

Public Comment:

Deb Clough thanked Ed Grinley for mowing 2 Library Rd.

Gary Whitney thanked the selectmen for having the meeting agenda posted on the town website.

Sheryl Senter inquired if the water at Huff Beach has been tested this season. Steve stated that the selectmen will be contacting Horizons Engineering for a quote. Sheryl stated that she would volunteer to test the water for e-coli but would need to be trained.

Thomas Wightman inquired as to when Kilton Pond Rd would be graded. Steve stated he will speak with the Road Agent about the grading schedule.

Appointments:

Bonnie Haubrich met with the selectmen to ask for financial help with paying for a new Deputy Town Clerk/Tax Collector. Bonnie informed the selectmen that she spent most of the monies for training on her previous deputy. Bonnie stated that a deputy has to shadow the Town Clerk in the office for 30 days prior to any training to be done in Concord. Bonnie also stated that she is having issues with the State printer and may have to get it replaced with a new State approved printer. Jennie inquired as to

how much monies will be needed to train a deputy and to purchase a printer. Bonnie stated that she will need about \$2,500 to \$3,000. The selectmen will review the budget to see what they will be able to do.

Jon Bautel did not show for his appointment.

New Business:

State Primary/Fire Station – Steve Kudlik informed the selectmen that the Fire Station is not ready for the State Primary. He plans on being at the Fire Station Monday afternoon to clean and remove broken equipment.

Draft RFP Appraisal Letter – The board reviewed the draft letter and approved to have it mailed out to area assessors. The RFP's will be opened during the first meeting in November.

Town Owned Properties – A list of town owned properties, those that were taken for tax deed, were reviewed for future auctions. The selectmen decided to put out for sealed bids for the property located on Route 4A. The sealed bids will be opened during the second meeting in October.

Road Surveys – Riddle Hill Rd/Williams Hill Rd & Slab City Rd – Two road surveys were presented from the Police Chief. The selectmen reviewed and discussed the surveys and made the following decisions:

- Slab City Road – The Police Chief recommended to post the road at 25 MPH. Jennie inquired as to who will enforce the speed. Steve stated that Russell and Mitchell will. After a brief discussion, all three selectmen agreed to the recommendation to post Slab City Road at 25MPH.
- Riddle Hill Rd/Williams Hill Rd – The Police Chief recommended to post two stop signs (one at the corner of Davis Rd/Riddle Hill Rd and the other at the corner of Riddle Hill Rd/Williams Hill Rd) and to post Williams Hill Rd at 25MPH. The selectmen agreed to the speed limit being posted as 25MPH on Williams Hill Rd but disagreed with the stop signs being posted in the two locations.

Ledge Pack/Paving Rec Field Parking Lot/Basketball Court – Steve shared a quote from BlakTop to have the Rec Field Parking Lot (\$16,000+) and Basketball Court (\$4,000+) paved this year. The Recreation Committee does not have the funds to do either. The selectmen stated they could look at the budget to see what will be available for the remainder of the year or to budget for the parking lot next year by either placing a special warrant article or putting it in the operating budget. After a brief discussion, the selectmen will have the parking lot ledge packed and will put monies towards the basketball court to be paved this year.

High Speed Internet – Steve started the discussion by stating that the Governor's order about submitting an RFP for high speed internet was a very short turn around from the time the order went out to when the RFP was due. Steve also stated that it was Comcast that submitted the RFP for both Danbury and Canaan, not the towns. Steve informed the Board that a committee was formed for Grafton County to see if high speed internet can happen county wide. Mike Sampson is on the committee and will keep the selectmen apprised as to what is happening. The selectmen stated that a possible local committee could be put together to look at broadband for the town and to move Grafton closer to getting high speed internet.

Picnic Table – A couple of weeks ago, a picnic table showed up on 2 Library Rd and the following day there was a gathering of people for ‘cake time’. Steve stated that the protocol for using 2 Library Rd is to get permission from the Library Trustees and to inform the selectmen as to what events are happening on the property. This information is needed as the Town is liable when someone gets hurt.

Other Business/Correspondence:

MVRSD Letter – Steve read aloud a letter that the selectmen will be signing and mailing to MVRSD regarding surplus budget.

Building Notifications – McCadden (Map 15C Lot 1091 and Map 15C Lot 1094) tabled until the privy’s are signed off by the health officer. Daigle (Map 7 Lot 289-3-04) approved and signed.

Intent to Cut – Webster (Map 11 Lots 180-4 and 180-5) approved and signed.

The selectmen reviewed and discussed the following correspondence:

- Approval for Construction – Map 7 Lot 289-03-5
- Letter from HealthTrust regarding 2020 surplus. The official amounts will be determined by October 12, 2020. The selectmen will take the surplus as a credit toward future bills.
- Email from Friends of Grafton Library regarding the barn plan
- Letter from NHEC regarding a special meeting on October 20, 2020.

Public Comment:

Sheryl Senter inquired if it would be possible to get internet at the Town Hall. Steve stated that would be a good idea and the selectmen will look into it.

Ed Grinley commented on a few items: (1) The line of sight at Public Works Rd/Route 4 is an issue especially on Wednesdays and Sundays; (2) Would like the cost of the culvert he replaced last year. The total amount he is looking for is \$114. The decision on the culvert was tabled and will be revisited during the September 15th meeting; and (3) Inquired if any further discussions about a town office building have taken place. Cindy stated that she has talked to a few department heads and is looking at possible sizes of offices. Cindy also stated that nothing is ready to be put on the warrant as more information is needed.

Final Comments from Selectmen: None

Cindy motioned to go into non-public session with Janet Sullivan in accordance with RSA 91-A:3, II(c) regarding welfare at 7:54pm. Jennie second. Motion passed.

Jennie motioned to come out of non-public session and to seal the minutes. Cindy second. Motion passed.

Steve announced that the selectmen clarified procedures with the welfare director.

Cindy motioned to go into non-public session in accordance with RSA 91-A;3, II(e) regarding legal issues at 8:16pm. Jennie second. Motion passed.

Jennie motioned to come out of non-public session and to seal the minutes. Cindy second. Motion passed.

Public session resumed at 8:24pm.

Steve announced that two letter were signed and will be mailed the following day.

Cindy motioned to adjourn. Jennie second. Motion passed. Meeting adjourned at 8:25pm.

Respectfully submitted,

Sue Smith, Administrative Assistant