

**Town of Grafton
Board of Selectmen
Tuesday, August 4, 2020**

Members Present: Steve Darrow, Chairman, Jennie Joyce, Cindy Kudlik, Sue Smith (recorder)

Others Present: Steve Kuligoski

The meeting was called to order at 6pm.

Acceptance of Minutes:

Jennie motioned to approve the minutes of July 21, 2020. Cindy second. Motion passed.

Selectmen Announcements:

Steve informed the Board that he and Deb Black have completed the painting of the outdoor sign. The next step of the project is the middle of the frame. Steve stated that he is planning on using a 4x8 piece of plywood for the middle and will be covering each side with PVC board. He would like to order new letters as well. The estimated cost to complete the outdoor sign, including the letters, is about \$300 to \$400.

Steve added all the selectmen email addresses to the NH Votes and HAVA email list. The selectmen should start receiving emails regarding the upcoming elections.

Cindy stated that she attended the Friends of Grafton Library meeting that was held on Saturday, August 1st. She stated that the discussion was primarily about future fundraising projects. There was no mention of the barn project.

Ex-Officio Reports:

Steve has been in communication with Lori Fisher about the roles of the Library Trustees and Friends of Grafton Library. One thing that was taken from his discussion was that there should be a memorandum of understanding between the Library Trustees and Friends of Grafton Library. Steve was able to obtain the financial records of Friends of Grafton Library from the Secretary of State website and will provide a copy to the selectmen office. Steve stated that he would like to see the minutes when Friends of Grafton Library approved the barn project prior to presenting the project to the Library Trustees.

Steve reported that the Planning Board met in July. There was a discussion about meetings being canceled with little to no public notice. It was decided that a 24 hour notice will be given to any future canceled meetings.

Cindy reported the following from the Cemetery Trustees: There have been a few requests for green burials. The trustees will be looking at the layout of the east side (back section) of Pine Grove Cemetery to see if this is possible. Cleaning headstones at Grafton Center Cemetery has been an

ongoing project throughout the season and will continue until the end of September. The cleaning schedule has been posted on the town website.

Public Comment: None

Appointments:

Steve Kuligowski met with the selectmen to discuss the repair and replacement of the porch at the Town Hall. The porch will be constructed with the decking that is currently being stored in the pole barn. The remainder of the porch and railings will be constructed out of wood. The road agent will remove the current porch and will be asked to dig the hole for the concrete footings. An electrician will be needed to rewire the outside light. The start date of the project has yet to be determined. The estimated amount for the project is \$6,627.12. This includes materials and labor. The amount does not include the electrical work. Jennie motioned to hire Steve Kuligowski to repair and rebuild the porch at the Town Hall. Cindy second. Steve agreed. Motion passed.

Mickey Tyler did not show for his appointment.

New Business:

Tax Deeding for 2017 Tax Levy - The Board reviewed and discussed 20 properties that are up for tax deed for the 2017 tax levy. Prior to tonight's meeting, ten of the twenty properties were able to pay the 2017 tax levy. During previous meetings, the Board made three (3) tax payment agreements and waived those properties from being tax deeded. The Board made one (1) tax payment agreement during this evening's meeting and waived that property from being tax deeded. Three (3) more properties were waived from being tax deeded for various reasons. After further review, Jennie motioned to instruct the tax collector to tax deed the remaining three (3) properties. Cindy second. Steve agreed. Motion passed.

MVRSD Letter – tabled for further review. Will be revisited during the August 18th meeting.

Other Business/Correspondence:

The Board reviewed and discussed the following correspondence:

- Letter from Tina Vasquezi asking if she could have the swing-set and teeter-totter that is currently on the Town Hall property. The selectmen did discuss removing these two pieces of playground equipment at a previous meeting. The selectmen stated that they are okay with this and will have Tina sign a waiver of liability prior to her coming to take the swing-set and teeter-totter away.
- Highway Block Grant information for Fiscal Year 2021
- Approval for Construction – Map 7 Lot 289-3
- Grafton County New Hampshire Fiscal Year 2021 Budget

Public Comment: None

Final Comments from the Selectmen:

Jennie inquired about the status of the Halford property. Steve stated that he has not heard back from Scott Sanborn about the survey. Jennie recommended that Chris Rollins be contacted.

Cindy motioned to go into non-public session in accordance with RSA 91-A:3, II(e) at 7:13pm to discuss legal advice regarding major building projects. Jennie second. Motion passed.

Jennie motioned to come out of non-public session and to seal the minutes. Cindy second. Motion passed.

Public session resumed at 7:31pm.

Steve announced that the selectmen made the decision for the town attorney to send a letter.

Jennie motioned to adjourn. Cindy second. Motion passed. Meeting adjourned at 7:31pm.

Respectfully submitted,

Sue Smith, Administrative Assistant