

**Town of Grafton
Board of Selectmen
Tuesday, July 17, 2018**

Members Present: Jennie Joyce, Chairman, Leon Dugan, Steve Darrow, Sue Smith (recorder)

Others Present: John Babiarz, Buddy McDow, Catherine Mulholland, Roseanne Kramer, Maureen O'Reilly, Bob Bassett, Tina Pope

The meeting was called to order at 6pm.

Acceptance of Minutes:

Leon motioned to accept the minutes of July 3, 2018. Steve seconded. Motion passed.

Selectmen Announcements:

Leon stated that he received a comment about the mowing at the Town Hall. There is a small spot in the front of the Town Hall that is mowed, but not near the parking lot where there is a lot of growth. The selectmen will review the mowing contract.

Steve commented that the Independence Day Celebration went off nicely, especially the good weather. He thanked all those who participated throughout the day.

Jennie announced that the Safety Committee will be meeting next Monday, July 23rd, 9am at the Town Office.

Ex-Officio Reports:

Steve inquired if the Planning Board minutes could be posted online and why previous years selectmen minutes are not posted. Sue stated that she will start posting the Planning Board minutes online and that the past years selectmen minutes take up a lot of archive space on the website.

Public Comment:

Roseanne Kramer gave the following update on the library ramp: One lilac bush was removed and the other lilac bush was replanted on Rebecca Soper's property. Ron Evans will be completing the stairs on Glenna's property and will put the ramp in place at the library. Roseanne stated that the ramp should be completed by the end of this week. The selectmen appreciated the update.

Maureen O'Reilly inquired about the burnt building (PAC building) and if there is any update. Jennie stated that an update could be made by the next selectmen meeting.

Catherine Mulholland commented that she spoke with Bob Senter regarding the drainage issue at the Town Hall. She stated that Bob will give her an estimate.

Appointments:

Bob Bassett came before the Board to discuss replacement of culverts and to review and sign letters of agreements for HEB Engineers to prepare NHDES Wetland permits for the following locations: Wild Meadows Road and Wentworth Road. The Wild Meadows Road location is near Charlie Frost's property and the culvert will be a box culvert. This culvert will be more than 10 feet wide and will be considered a bridge, which qualifies for State Bridge Aid. The cost for the wetland permit is \$6700 with an additional cost of \$760 for a wetland scientist to review the location. The Wentworth Road wetland permit will be 4ft wide and 40ft long and does not qualify for State Bridge Aid. The cost for the wetland permit is \$5200 with an additional cost of \$760 for the wetland scientist. Both wetland permits are good for 5 years. After a brief discussion, the selectmen gave the go ahead to proceed with the wetland permits and Jennie signed both letters of agreements.

Bob also informed the Board that the State signed off on the wetland permit for Riddle Hill Road and that project will begin soon.

Ed Grinley, on behalf of the Cemetery Trustees, informed the Board that the trustees received an estimated cost of \$1800 for materials and paint to replace the left side of the fence at Pine Grove Cemetery. The seasonal cemetery employees will be working on this project. The selectmen gave the go ahead to proceed with the project.

New Business:

Opening of Sealed Bids for 1972 Chevrolet C50 Fire Truck – The selectmen opened 7 bids and they are as follows:

- Vincent McDow - \$579.00
- Tyler Rodgers - \$226.30
- Glenn Rodgers - \$600.00
- Chris Veracka - \$216.00
- James Thomas - \$3554.72
- Buddy McDow - \$1551.10
- Paul Sanborn- \$856.00

The winning bidder, James Thomas, will be notified and arrangements will be made for payment and pick-up of the fire truck.

Town Owned Property Auction – Proposed Budget from James R. St. Jean Auctioneers – the Board reviewed and discussed the proposed budget of \$2,500 from James R. St. Jean Auctioneers for the Absolute Auction to be held on Saturday, September 15, 2018, 10am at the Grafton Town Hall. The budget includes newspaper ads, E-blast brochure to those who have expressed interest in town-owned property auctions, one page brochure to be mailed to abutters of the auction properties. After a brief discussion, Leon motioned to go with James R. St. Jean Auctioneers to sell property on September 15th. Steve seconded the motion. Jennie agreed. Jennie, on behalf of the selectmen, signed the auction agreement.

Other Business/Correspondence:

The Board reviewed and discussed the following items on the action item list:

- The solar lights and "Ride at Your Own Risk" sign have been ordered. The sign did arrive and is waiting to be posted at the horse ring.

- The Rec Committee is still working on the portable toilet at Huff Beach. Jennie mentioned the trash barrels and made a recommendation to remove 2 of the 3 and to chain the remaining barrel so that it cannot be moved.

The Board reviewed and signed the following:

- Cemetery Deed – the Board signed and John Babiarz notarized their signatures.
- Intents to Cut – Gilmore Trust (Map 15 Lots 801 and 1165) and LeBlanc (Map 14 Lot 315). Both intents were signed.

The Board reviewed and discussed the following correspondence:

- Letter from Grafton County Senior Citizens Council re: requested appropriation. The selectmen decided that the appropriation of \$2964 will be paid next week.
- Letter from NH Dept of Safety re: proposed re-adoption of NH Admin Rule Saf-C 3300, Modular Buildings and Building Components Rules
- Letter from AG's office re: the retirement of Terry Knowles from the Charitable Trusts Unit
- Report from NH Division of Public Health Services re: Kilton Pond Huff Beach Testing

Public Comment: None

Final Comments from Selectmen: None

Steve motioned to adjourn. Leon seconded. Motion passed. Meeting adjourned at 6:50pm.

Respectfully submitted,

Sue Smith, Administrative Assistant