

**Town of Grafton
Board of Selectmen
Tuesday, May 15, 2018**

Members Present: Jennie Joyce, Chairman, Leon Dugan, Steve Darrow, Sue Smith (recorder)

Others Present: John Babiarz, Bonnie Haubrich, Maureen O'Reilly, Catherine Mulholland, Bob Bassett

The meeting was called to order at 6pm.

Acceptance of Minutes:

Steve motioned to accept the minutes of May 8, 2018. Jennie seconded the motion. Leon abstained. Motion passed.

Selectmen Announcements:

Jennie stated that several letters of violation of junkyards were mailed. One property owner responded stating that the tenant is not junking cars but is dismantling vehicles and selling the parts. Jennie felt that the selectmen were in the right to send the letter and will keep tabs on the tenant as she is concerned about the draining of the fluids and where the fluid is being stored.

Jennie also stated that Ed Grinley moved the rocks as the recreation field, cleaned the dirt up from the Fire Station lawn and moved the wooden sign that was located at the Prescott Hill Rd/Rt 4 corner. Posts will be placed in the same area for future signs.

Ex-Officio Reports: None

Public Comment:

Bonnie Haubrich reminded the Board that Planning Board minutes need to be turned into the Town Clerk's office.

Appointments:

Bob Bassett, Road Agent, came before the Board to discuss the following:

- Bob and John Babiarz will be meeting with FEMA on Thursday, May 24th regarding the October/November storm.
- Jim Phelps will finish up the FEMA portion on Riddle Hill Road near Halfmoon Pond to the top of the hill in June.
- Parking issue on Kinsman Road – Bob had to have Russell come to Kinsman Road on two separate occasions to have vehicles moved when Bob was grading the road. The vehicle issues were at 150 and 441 Kinsman Rd. 150 Kinsman Road does have a driveway, but it is only big enough for two vehicles. During the summer months, there are more vehicles parked on the side of the road at the same location. This can cause a potential problem for the highway crew during road maintenance and emergency vehicles. 441 Kinsman does not have a driveway or a driveway permit on file. Bob stated that a permit was mailed to the property owner last year,

but no response. The Board will send letters to the property owners of 150 and 441 Kinsman regarding the parking issue and driveways.

- Bob is looking at a potential applicant and brought up some concerns with the Board. Bob will be speaking with the applicant and will keep the board informed of any decisions.
- Kinsman, Hardy Hill, Johnson Lane and Grafton Pond Roads have been graded
- The culvert on Johnson Lane is still an issue. Steve and Bob will visit the property owner to see if the issue can be resolved.
- Bob and Russell will be replacing the front stairs at the Town Office and Police Department next weekend. The back ramp was discussed and it was recommended by Bob that an aluminum ramp be used and have it moved away from the building to prevent snow from the roof falling onto the ramp. No decisions were made about the ramp.
- Road side mowing will take place during the fall.

New Business:

Plodzick & Sanderson 3 Year Audit Contract for FY's 2018, 2019 and 2020 – The Board reviewed and discussed the 3 year audit contract from Plodzick and Sanderson. The cost for each year is \$13,200; the same amount as previous years. After a brief discussion, Steve motioned to sign the 3yr contract agreement with Plodzick & Sanderson. Leon seconded the motion. Jennie agreed. Motion passed.

Grafton Junkyard Ordinance and Enforcement Policy – Steve motioned to accept the amended junkyard ordinance and enforcement policy. Leon seconded the motion. Jennie agreed. Motion passed.

East Grafton Parsonage – The Board briefly discussed the future of the E. Grafton Parsonage; whether to keep it and try to restore it or to have it torn down. The Board may have to revisit the E. Grafton Church lease with the Grafton Historical Society as the parsonage is part of that lease. No decisions were made.

Grafton Newsletter – Bonnie asked the selectmen to review the newsletter prior to next week's release. Bonnie also stated that she will be meeting with Sharon Duffy, who works on the Town of Canaan's newsletter for ideas and ways to get information from boards, committees and departments. The selectmen gave the go ahead to release the newsletter.

Other Business/Correspondence:

The board reviewed and discussed the following from the action item list:

- While working on roads, Bob will be making a list of junk violations and will report back to the selectmen.

Intent to Cut – Elder (Map 20 Lot 1084). Approved.

The board reviewed and discussed the following correspondence:

- Thank you card to the Highway Dept, from George and Teresa Devlin.
- Email from Deb Clough asking if the FoGL can sell raffle tickets one Sunday at the Recycle Center. The selectmen gave permission as long as FoGL set up outside the gate by the town shed and to let Bob know when the date will be so he can move Highway Trucks out of the way.
- Updated community profile from NHES

- Grafton County Commissioners' Proposed Fiscal Year 2019 Budget. Steve stated that the proposed budget will increase the overall county tax about 4%, but does not know what the breakdown for Grafton will be.

Final Comments from Selectmen:

Jennie was informed that a truck was parked at 427 Kinsman Rd. This truck used to belong to Jeremy Digby. Because the truck was parked at the property after the Town tax deeded the property, the selectmen will speak with Russell about having the truck removed.

Jennie also commented about the '72 Fire Truck. It was brought up last year about selling it but no action was taken. Leon recommended that the fire truck be in the Independence Celebration parade and parked at the recreation field for a while on that same day as well as do a silent auction at that time.

Steve commented on the history of fires that have taken place on Johnson Lane, including the most recent that occurred on Sunday, May 13th as well as the many tires located at the same property. According to the DES, tires can be stored under cover or filled with dirt if placed outside. Bob stated that there is a letter on file regarding the tires.

Steve motioned to adjourn. Leon seconded the motion. Motion passed. Meeting adjourned at 7:26pm.

Respectfully submitted,

Sue Smith, Administrative Assistant