

**Town of Grafton  
Board of Selectmen  
Tuesday, April 17, 2018**

**Members Present:** Jennie Joyce, Chairman, Leon Dugan, Steve Darrow, Sue Smith (recorder)

**Others Present:** John Babiarz, Sandra Griffin, Tina Pope, Catherine Mulholland, Roseann Kramer, Maureen O'Reilly, Ed Grinley, Fred Butman, Cheryl Mason, Shania Butman, Scott Smith

The meeting was called to order at 6pm.

**Acceptance of Minutes:**

Leon motioned to accept the public and non-public minutes of April 3, 2018. Steve seconded both sets of minutes. Motion passed.

**Selectmen Announcements:**

Steve informed the Board that Kenneth Cushing, President of the Grafton Historical Society, would like to use the Pole Barn for activities during the 4<sup>th</sup> of July celebration this year. After a brief discussion, the Board does not feel it is safe for people to be inside the pole barn and recommends that the Historical Society either purchase or rent a tent. Steve will inform Kenneth of this recommendation.

Jennie reminded the public that there are two places during the meeting to make public comment. The rest of the meeting is for the Board to do their business.

**Ex-Officio Reports:** None

**Public Comment:**

Sandra Griffin asked for a follow-up with regards to the Town Hall being painted. Jennie asked John Babiarz to share his assessment of the building. John stated that he inspected the Town Hall and shared the following: The walls are ok but the outlets are dated. There is bare wire above the ceiling and the electric box is from the 50's or '60's. John stated that painting can begin but to remember the paint color just in case the electric needs to be updated. After a brief discussion, the Board gave Sandra the go ahead to start painting the Town Hall. The Board will reimburse Sandra for the paint and painting supplies from the Town Hall Capital Reserve Fund.

**Appointments:**

Roseann Kramer, Library Trustee, came before the Board to give an update to the letter they received from the Board of Selectmen on March 21, 2018. The Library Trustees met on March 29, 2018 and April 12, 2018 to address the concerns about the installation of a handicap ramp per the mentioned letter. The Trustees came up with two solutions: 1) Have a contractor install aluminum ramp with full chair accessibility that is ADA compliant. Could cost up to \$3,000; to be used from the Library Capital Reserve Fund, and 2) Have volunteers build a 36" wide ramp that would next to the stairs. This would be shorter and steeper, but would not meet ADA requirements. After a brief discussion, Jennie stated that the Library Trustees should spend the money from the Library Capital Reserve Fund to comply

with ADA. Leon agreed with Jennie's suggestion. Roseann stated that the Library Trustees will need more time to install the handicap ramp due to the current weather conditions.

Leon motioned to go into non-public session with Cheryl Mason and Fred Butman in accordance with RSA 91-A:3, II(c) regarding the Kinsman property taxes at 6:30pm. Steve second. Motion passed.

Steve motioned to come out of non-public session and to seal the minutes. Leon second. Motion passed.

Public session resumed at 7:08pm.

Jennie announced that a 30 day waiver was signed.

### **New Business:**

Mowing Bids – One mowing bid was received from Ed Grinley in the amount of \$5800 to mow all of the Town Properties as advertised. Leon motioned to accept Ed Grinley's bid for the 2018 mowing season. Steve second. Jennie agreed. Motion passed.

Junk Ordinance Review – Jennie asked the Board members to review #9 in the Junk Yard Ordinance per the town attorney's recommendation. After a brief discussion, the Board decided to have #9 rewritten with the help from the attorney. A public hearing will be scheduled in the near future prior to the Board taking a vote on the amended Junk Yard Ordinance.

Playground Equipment at the Town Hall – Jennie reminded the Board that there is a slide, swing-set and teeter-totter at the Town Hall. She was made aware that a person in Grafton was going to remove the slide and take it home for his children to use. After a brief discussion, the Board stated that unless permission is granted from the whole Board, no playground equipment is to be removed. A letter will be sent to the person in question informing him of this decision.

Donation of Raft for Kilton Pond Huff Beach – Jennie asked Ed Grinley to speak about the raft. Ed informed the Board that the Grafton Recreation Committee was offered a donation of a wooden raft for Kilton Pond Huff Beach. Sue informed the Board that Primex will cover, but does not recommend, the raft as long as there are no diving boards or spring boards and is anchored. Primex also stated that extra signs need to be posted on the Beach about rules of the raft, for example: 'No Swimming Under the Raft', 'No Horsing Around on the Raft', etc. Ed stated that the raft does not have any diving or spring boards; however, there is a ladder to get up onto the Raft. After a brief discussion, the Board gave Ed Grinley the go ahead to receive the donation of the raft.

### **Other Business/Correspondence:**

The Board reviewed and discussed the following from the action item list:

- Jennie stated that she spoke with Margaret Barnes about the incentive stipend for ambulance runs. Jennie informed the Board that as long as the stipend is a flat fee it is not considered a wage. Jennie asked John to provide the breakdown of the flat fees.
- A motioned was made by Leon to have Bonnie Haubrich and Sue Smith start the Grafton Newsletter with final approval from the selectmen prior to being released. Steve second. Jennie agreed. Motion passed.

The following applications were reviewed and signed:

- Abatement Application from NHEC (Map UTL Lot 2). Leon motioned to go with the recommendation from Avitar Associates to deny the abatement application. Steve second. Motion passed.
- Abatement Application from NNETC-Fairpoint (Map UTL Lot 4). Leon motioned to go with the recommendation from Avitar Associates to deny the abatement application. Steve second. Motion passed.
- Elderly Application – reviewed and approved due to applicant qualifying for both income and asset levels.
- Current Use Application – Megwood, LLC (Map 1 Lot 410) – reviewed and approved.
- Intent to Cut – Barney (Map 1 Lot 697) – reviewed and approved.

The following tax warrants were reviewed and signed:

- Land Use Change Tax Warrant – Mulholland (Map 12 Lot 664-6)
- Excavation Tax Warrant – Green Oak Realty (Map 12 Lot 938). Leon raised concerns about the land should the Town take the property by tax deed. Jennie and Steve signed the warrant; Leon abstained.

The Board reviewed the following correspondence:

- An invitation to attend the Grafton County Farm and Forestry Day on June 23, 2018.

**Public Comment:**

Maureen O'Reilly inquired if the signed waiver that took place in non-public session was for a payment agreement. Jennie stated the waiver was an insurance waiver.

Sandra Griffin commented that the posting for the mowing bid did not include the Town Common and asked if the Board could extend the bid posting for this piece of property until the next Board meeting. The Board stated that this was an oversight and will post for the Town Common to be mowed this season with bids to be opened at the next meeting.

**Final Comments from the Selectmen:** None

Leon motioned to go into non-public session in accordance with RSA 91-A:3, II(1) regarding Quigg Property and 850 Main Street (PAC) at 8pm. Steve second. Motion passed.

Leon motioned to come out of non-public session and to seal the minutes. Steve second. Motion passed.

Public session resumed at 8:22pm.

Jennie announced that the Board will be scheduling a meeting with all the parties involved with the Quigg easement agreement. The Board is waiting for information from legal counsel regarding 850 Main Street.

Leon motioned to adjourn. Steve second. Motion passed. Meeting adjourned at 8:22pm.

Respectfully submitted,