

**Town of Grafton  
Board of Selectmen  
Tuesday, April 7, 2020**

**Members Present:** Steve Darrow, Chairman, Jennie Joyce, Cindy Kudlik, Sue Smith (recorder)

**Others Present:** John Babiarz, Ed Grinley

The meeting was called to order at 8:57am.

Steve read a statement in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04 authorizing the public to meet electronically. The public access to the meeting was posted on the town website instructing those who would like to attend to call (701) 801-6990. Jennie was the only selectman that called in. Steve and Cindy were present in the Town Office Bldg, as well as John Babiarz, Ed Grinley and Sue Smith.

**Acceptance of Minutes:**

Jennie motioned to accept the public and non-public minutes of March 17, 2020. Cindy second. Motion passed.

**Selectmen Announcements:**

Steve informed those in attendance that all meetings for the month of April have either been modified or canceled, the town office will remain closed to the public until May and the Recycle Center has made some modifications in how items will be discarded.

Cindy stated that she is helping the Police Department with the food pantry distribution.

**Ex-Officio Reports:** None

**Public Comment:**

John Babiarz informed the selectmen that as of today, there are no cases of Covid19 in Grafton. The quarantine is working and new testing should be available next week. John also stated that FEMA has made a declaration but will only be implemented once the Town has spent \$1500+. All costs involved with the declaration are being tracked by the police department, emergency management and highway department.

**Appointments:** None

**New Business:**

Recycle Rules and Regulations – tabled for future meeting

Horizons Engineering – Agreement for Engineering Services – Cindy motioned to accept and sign the agreement with Horizons Engineering. Steve second. Motion passed.

Jennie arrived at the Town Office for the remainder of the meeting.

Junkyard Ordinance – A letter will be sent to the owner of 17 Johnson Lane regarding the excess amount of tires and misc vehicles that are being stored on said property.

Electric Meters on Town Office Bldg – Seth Offen will be contacted to look at the meters and wiring of the Town Office Bldg to determine if two meters are necessary.

Review of Mowing/Trash Pic-up Bids posting – The selectmen reviewed and discussed the draft bids for posting. After a brief discussion, it was decided to post the bids. The bids will be opened during the April 21, 2020 selectmen meeting.

Conference Calls – there was a brief discussion about using the conference call option. Cindy will inform the various committees/boards of this option as a temporary solution should a meeting take place.

### **Other Business/Correspondence:**

The selectmen signed the following timber tax warrants:

- Batchelor (Map 2 Lot 76)
- Mulholland (Map 7 Lots 1078 & 664; Map 12 Lot 707)
- Hiltz (Map 17 Lot 1208)

The selectmen reviewed and discussed the following correspondence:

- Letter from Welfare Director – the selectmen will send a response
- Grafton County Conservation District Annual Report for 2019
- Expired Construction Approval for Map 20 Lot 682-1
- Approval for Construction – Map 11E Lot 161 and Map 6 Lot 575-4
- Email from Avitar re: work protocol during Covid19 State of Emergency
- Letter from Ransmier and Spellman re: Barbagallo Road Easement
- Philanthropy Report from West Central Behavioral Health
- 2019 Annual Report from NRRA
- 2019 Cyclical Inspection report from NHDRA
- Inspection of Red List Bridges Report and Update for 2019

### **Public Comment:**

Ed Grinley inquired about hauler certification. Steve stated that he spoke with Tara Albert at NHDES and was informed that haulers who make a profit need to be certified with NHDES. The certification is free and every year an annual report must be submitted to NHDES. Steve also stated that Tara said to wait until after the State of Emergency is lifted before making sure haulers are certified.

John Babiarez informed the selectmen that the last time the septic system located at the town office property was pumped was 2009. He also stated that the septic system at the Town Shed also needs to be pumped. The selectmen gave John the approval to schedule a time to have the septic systems pumped.

**Final Comments from Selectmen:** None

Jennie motioned to adjourn. Cindy second. Motion passed. Meeting adjourned at 10:15am