

**Town of Grafton
Board of Selectmen
Tuesday, March 20, 2018**

Members Present: Jennie Joyce, Leon Dugan, Steve Darrow, Sue Smith (recorder)

Others Present: Russell Poitras, John Babiarz, Cindy Kudlik, Aime Jacques, Ed Grinley, Bob Bassett, Albert Bassett, Tom Colburn

The meeting was called to order at 6pm.

Oaths of Office: Aime Jacques took her respective oath of office for Cemetery Trustee.

Selection of Chair and Ex-Officio's for the Board of Selectmen:

After a brief discussion, the following decisions were made:

- Steve motioned for Jennie Joyce to be chairman for the Board of Selectmen. Leon second. Motion passed.
- Jennie will continue to be ex-officio to the Budget Committee.
- Leon will be the ex-officio to the Library.
- Steve will be the ex-officio to the Planning Board.

RSA 31:105 – Indemnification for Damages:

Steve motioned to adopt the provisions in RSA 31:105 – Indemnification for Damages. Leon second. Jennie agreed. Motion passed.

Acceptance of Minutes:

Leon motioned to accept the minutes of February 20, 2018. Jennie second. Steve abstained. Motion passed.

Selectmen Announcements:

Steve stated that he is honored to be back on the Selectboard. Both Jennie and Leon welcomed him back.

Jennie publicly thanked Merle Kenyon for the past 3 years of being a selectman. Merle did what he could do and she wished him all the best in the future.

Ex-officio Reports: None

Appointments:

Cindy Kudlik, along with Aime Jacques and Ed Grinley, came before the Board requesting that the town pay for perpetual care for those that the welfare department has requested a grave site for. The cost of perpetual care is \$50 per plot and this money will help defray costs of maintaining those grave sites. Jennie stated that the money can come out of the welfare budget. After a brief discussion, Jennie

motioned to pay \$50 out of the welfare budget for perpetual care for grave sites for the indigent. Steve second. Motion passed.

Cindy and Ed stated that a few years ago, Bob Bassett stumped the back left area of Pine Grove Cemetery. Since that time, the area is overgrown with brush and limbs. The Cemetery Trustees would like this area to be harrowed in order to maintain the property for future plot sales. The Trustees are asking the Town to pay for the project. At this time, the Cemetery Trustees are going to work on getting quotes for the project and will come back before the Board with the costs of the project. The Board thanked Cindy, Aime and Ed for bringing this to their attention and keeping them informed of the condition of Pine Grove Cemetery. No decisions were made by the Board.

Tom Colburn came before the Board to discuss the Snow Plowing Ordinance #101. Tom is asking for a waiver due to his steep, narrow driveway. Tom stated that he does not plow all of the snow from his driveway to the opposite side of the road; the only part that he plows across the street is the snow left behind in his driveway from the plow truck. Russell Poitras provided pictures of the snow bank directly across from Tom's driveway. Russell also recommended that the Board do a site visit of Tom's property to get a better idea of the situation. Bob asked if Tom can plow on his side of the road going downhill so when Bob comes by with the plow truck, he can plow the snow going down the road and push back on the snow bank on that side of the road. Steve recommended that Tom try to accommodate the Road Agent. Tom stated that he will do what he can with the situation. A waiver was not given to Tom.

New Business:

Safety Recommendation re: Handicap Access to Library – Before making a recommendation, John Babiarz reminded the selectmen that the Safety Committee is responsible for the safety of employees and volunteers for the Town of Grafton. He also stated that the Safety Committee addresses issues that can do harm to the employees, volunteers and to the public as a whole. In July 2016, John, on behalf of the Safety Committee, sent a letter to the Library Trustees stating that a plan for a handicap ramp needs to be submitted and the plan to be executed by April 1, 2017 for completion. Nothing has happened since the plan was turned in August 2016. John stated that the Safety Committee has been fair, but the NH Labor Law guidelines state that you have to have a handicap ramp for employees that are disabled. John stated that at the last Safety Committee meeting in February of this year, it was decided to have the Selectmen write a letter to the Library Trustees giving them 30 days, weather permitting, to comply with the NH Labor Law. Jennie stated that she is aware of Merle bringing this to the attention to the Library Trustees but nothing was done. She also stated that having a handicap ramp is not only advantageous to the employees and volunteers, but it is also advantageous to the community. The Board will have a letter drafted and sent to the Library Trustees.

Notice of Violation and Grafton Junk Yard Enforcement Policy – Russell submitted a letter of violation for a junk yard located at 1294 Main Street, Grafton. He also submitted an amendment to the Grafton Junk Yard ordinance. Russell is asking the Board to amend the current Junk Yard ordinance with the revision he submitted before sending the letter of violation to the property owner. After a brief discussion, it was decided to have a public hearing during the next selectmen meeting to make the amendment to the Junk Yard ordinance.

Other business/correspondence:

The Board reviewed and discussed the following abatement applications:

- Mason (Map 11E Lot 557-2B). Leon motioned to go with the assessor's recommendation to deny the application. Steve second. Motion passed.
- T&L Holdings (Map 17 Lot 621). Jennie motioned to go with the assessor's recommendation to deny the application. Steve second. Motion passed.
- NH Optical Systems (UTL 5) – tabled until next meeting as more information is needed.

Charitable Exemption – Upper Valley Land Trust (Map 6 Lot 763) – Leon motioned to deny the exemption per the recommendation of the assessor. Steve second. Motion passed.

Intents to Excavate – Green Oak Realty (Map 12 Lot 938 and Map 17 Lot 852). The Board signed both Intents to Excavate.

Correspondence:

The Board reviewed and discussed the following correspondence:

- Letter from Ed Ernstrom to John Babiarz requesting to renew a three year maintenance letter for years 2018, 2019 and 2020 for the Upper Kinsman Fire Pond. The Board agreed to the renewal and Jennie will sign the renewal letter on behalf of the selectmen.
- Email from Cindy Kudlik with the updated Cemetery Regulations for the Town's files.
- Email from George Sansoucy re: House Bill 1381
- Letter from Division of Forests and Lands re: the re-appointment of John Babiarz as Forest Fire Warden, term ending December 31, 2020 along with the list of the current deputy fire wardens: Kenneth Bean, Kenneth Cushing, Geoffrey Joyce, Steve Kudlik and Russell Poitras.
- 2017 Annual Report from the Lake Sunapee Region VNA & Hospice

Final Comments from the Selectmen: None

Steve motioned to go into non-public session in accordance with RSA 91-A:3, II(d) to discuss Attorney correspondence regarding the Quigg Easement at 7:30pm. Leon second. Motion passed.

Steve motioned to come out of non-public session and to seal the minutes. Leon second. Motion passed.

Public session resumed at 7:50pm.

Jennie announced that the Board did not make any decisions and will be in contact with the Town's Attorney regarding the Quigg Easement.

Leon motioned to adjourn. Steve second. Motion passed. Meeting adjourned at 7:50pm.

Respectfully submitted,

Sue Smith, Administrative Assistant