

Town of Grafton
Library Trustees Meeting Minutes

November 18, 2020

Place: Town Hall

Purpose of Meeting: Monthly Meeting

Called to order: **6:09 PM**

Trustees Attending: A. Cushing, S. Smith, G. Curran
S. Fienberg (alternate)

FoGL Attending: E. Bergamini

Public Attending: S. Darrow (selectman), C. Kudlik (Selectwoman)

Review of Minutes

- Review of Minutes - October 29, 2020 Approved unanimously as submitted.

Immediate Business

- S. Smith agreed to recommend a thank you gift for S. Glazier
- Library staffing - reviewed the revised job description for the Director. S. Smith moved for approval of the revised job description A. Cushing seconded and the motion passed unanimously.
- S. Smith agreed to develop a job posting for the Director.

Library Director Report

- There was no Director's report

Treasurer's Report

- S. Smith moved to accept all donations made to the Library, - G. Curran seconded and the motion passed unanimously.
- Reviewed financial reports - A. Cushing moved to accept the Treasures report, G. Curran seconded. The motion passed unanimously. There were no invoices for approval.
- For additional details see the Treasurer's written report.

Committee Updates

- **FoGL reported** on plans for the Wreath Making and Holiday Craft fairs. A Cushing moved that the Board approve of the fund raising plan. G. Curran seconded and the motion passed unanimously.
- Discussion between the Trustees and FoGL regarding the **MOU** continued. Amendments were made and with these changes the Trustees agreed that the resulting draft be sent to Lauri Fisher for her comments and suggestions.

Other business

The policy for Telescope Use was reviewed and S. Smith moved for its approval, G. Curran seconded and the motion passed unanimously.

S. Fienberg reviewed expectations for a new projector. A. Bergamini contributed her thoughts regarding seeking funds to support public educational events.

The offer of a shed from D. Clough was withdrawn.

This session of the Trustees of the Library **adjourned at 7:12 PM**

Respectfully submitted:

G. Curran, Secretary

12/29/2020

dated