

AGENDA

GRAFTON PUBLIC LIBRARY, GRAFTON, NH BOARD OF TRUSTEES

DATE: September 26, 2019

TYPE OF MEETING: Regular meeting

PRESENT: Roseanne, Sue, Stacey, Andrew, Mary G, Deb C., Elaina

1. Call to Order at 6:15 p.m.

Immediate Business

- Last month's minutes: Roseanne made a motion, Sue seconded.
- Update on finished painting and redoing of floors of current library. Payment of employees during this time. Adjusting TTF payments.
 - Craig's bill came to \$1,800 for the floor refinishing (\$600 extra for unexpected supplies needed to remove the shellac)
 - Discussion about whether to deduct extra \$600 money from CRF or gross basis.
 - Roseanne made a motion to expend \$600 from the library improvement fund. Andrew seconded.

Old Business

- Meeting with UK- 9/10
 - Deb shared the revised plans from UK, with new Cobb Hill Construction estimates
 - the revised plans include a smaller rear addition, with a lower ceiling and the new addition on a slab (no storage)
- Book Club- Met at home of Roseanne Kramer-5 present. Next meeting is October 3, reading *Prodigal Summer* by Barbara Kingsolver
- Craft night update
 - held at the town hall (back to library next time)
- Portable toilet update
 - no news from JBC
- FoGL- Garlic Fest, request for a shed, museum passes, community kids' programs updates
 - Garlic Fest ready for 10/12
 - Museum passes (Enfield Shaker, VINS, Kearsarge Indian, Squam Lakes)
 - to investigate: Polar Caves, Billings, Telephone Museum
 - 2020's community kids' program may be a magician (!)
 - Costs are being collected for the shed relocation and fixing

New Business

- New Library status and momentum
 - Stacey asked about the origins of the library expansion project

-Elaina explained how the community survey and research into nearby towns influenced the decision to pursue expanding

-Stacey proposed adding onto the existing library, with an electric incinerator toilet

Committees: written reports on progress on specific goals and any other information

Library Director: written report of circulation statistics, personnel, programming

- Director's report
 - August numbers were similar to July numbers
 - 30 books donated in August
- Book sale
 - set up planned for 10/11 at 6:30
 - Trustees will run the book sale at the Garlic Fest
- Stacey will register for a conference on library sustainability through the state
- Stacey will plan a thank you party for the volunteers who helped with the library project
 - Sue made a motion to take \$50 to the director's acct to pay for pizza. Roseanne seconded.
- Stacey will train library staff on the new ILL program
- Stacey attended a webinar on Canva, an online design/graphic site

Correspondence

Financial: written report of accounting for previous month including income and expenses, balance against budget, year to date balance, and any other information

- Treasurer's report: August had minimal expenses; 63% through the budget
- 2020 budget
- Invoices approved

Action and Takeaway Items

- Discussion about Trustees for 2020 (1 year term and 3 year term available)

Nonpublic Session

Roseanne made a motion to go into nonpublic session, per RSA 91-A:3, II(A) regarding wages

-Roseanne made a motion to increase the current staff salary by \$1/hour, with any new employees held at \$12/hour. Sue seconded.

Next meeting date: Thursday October 17, 2019 6:30 p.m.

Adjournment at 8:30pm

