

Town of Grafton
Library Trustees Meeting Minutes
20 August 2020

Place: Town Hall

Purpose: Monthly Meeting

Trustees Attending: S. Smith (Treasurer), G. Curran (Secretary),
S. Fienberg (Alternate)

S. Glazier (Library Director)

FoGL Attending: M. Gasiorowski, A. Jacques

Public Attending: G. Over, S. Darrow (Selectman), D. Black, B. Glazier,
C. Kudlik (Selectman), D. Moore, E. Grinley, R. Fienberg

The session was **called to order at 6:00 pm**

Immediate business:

- Review of minutes dated 16 July 2020: approved unanimously as amended.
- Reviewed the issues regarding the porta-potty cleaning contractor. S. Fienberg moved that authority be delegated to Stacey, in consultation with the Trustee Treasurer, S. Smith, to choose a vendor for future porta-potty cleaning. G. Curran seconded. The motion passed unanimously.

Committees:

FoGL reported planned activities:

8/22 Tie-Dye mask and shirt event

10/10 Grafton Gargantuan Garlic Gathering

10/24 Pumpkin Carving

The Trustees acknowledged receipt of a copy of the letter dated August 6, 2020, from the Town Council to FoGL. This letter lays out the Town's position and expectations with regard to the use and development of the 'field' across from the Town Office.

Library Director:

Following a general discussion regarding face masks, the Library Director shared the unintended impact on the staff of having to wear a mask. S. Fienberg moved that the staff would not have to have masks on unless they are unable to maintain the 6' social distancing guideline plus creating signs to encourage the use of masks by patrons. S. Smith seconded. The motion passed unanimously.

The staff have been asked about the status of the new building project. She asked for guidance from the Board regarding the response. The Board suggested telling the truth: yes, there is a concept approval for the barn project and that construction appears to be a rather long way off.

For \$50, a used dehumidifier is available from Ed Grinley. As an urgent short-term solution (until the basement windows are replaced with windows that open) to deal with the build-up of humidity in the basement S. Fienberg moved and S. Smith seconded the purchase of the humidifier. The motion passed unanimously.

As a follow up to last meeting, Stacey reviewed the work necessary to correct the issues with the building. The quote of \$1900 from S. Kuligoski was reviewed by the Board. S. Smith moved to accept the Kuligoski quote. S. Fienberg seconded and the motion passed unanimously. The estimate did not include the remediation of the ceiling of the portico although enclosure was discussed as an option. The Library Director was asked to seek quotes.

Rick Fienberg presented to the Board the telescope acquired for the library. In addition to the gift of half the telescope, Rick is donating his time to help and support the use of the telescope.

S. Smith moved and G. Curran seconded acceptance of the telescope and all other donations to the Library (see Library Director's report). The motion passed unanimously.

Financial:

Treasurer's Report

A review of the financial reports indicated that all was well.

The treasurer pointed out that budget time is upon us and estimates for next year will be due in September.

Other Business:

A period of open comment allowed people present to express their thoughts for attention by the Board. These comments resulted in G. Curran moving and S. Smith seconding that Option 1 from the November 2019 meeting be reconsidered at our September meeting. The motion passed unanimously.

Questions were raised regarding the status of the memorandum of understanding. S. Smith took the action to start the process by creating a draft for circulation.

Recently FoGL held an event on the field across from the Town Office where the group had placed a picnic table. The protocol for use of that property requires the approval of the Library Trustees who in turn will request access from the Select Board. Thus, FoGL needs to start the approval process by seeking approval from the Board of Trustees.

The public session ended when G. Curran moved per RSA 91-A:3, II(c) and S. Smith seconded. All agreed to go into non-public session. The public session of the Trustees of the Library adjourned at 7:40 pm.

Respectfully submitted:

G. Curran, Secretary

September 17, 2020