

Minutes, Grafton Public Library Trustees

August 15, 2019

PRESENT: Sue Smith, Stacey Glazier, Andrew Cushing, Roseanne Kramer, Deb Clough, Mary Gasiorowski

1. Call to Order at 6:05 p.m.

Immediate Business

- Sue made a motion to accept last month's minutes, with a correction to the title of the book club book. Andrew seconded.
- Interior painting is planned for weekend of Sept. 7. Floor refinishing will occur the following weekend. The library will be closed for three weeks while work is under way, including the removal and returning of books and furnishings.
- FoGL members Deb and Mary made a request to locate a shed on the library lot property by the fall. The shed would be used for storage. Discussion about where on the property the shed would be located. FoGL will keep trustees and selectmen updated on options.
- A meeting with UK Architects will take place on 9/10 at 5pm in Hanover to discuss revised cost estimates of the library addition.

Old Business:

- Stacey provided binders with material pertinent to operating a library, including Grafton Library policies
- The portable toilets will be cleaned by All Seasons starting this fall. Stacey has been in contact with the previous and planned business and will follow up with the necessary paperwork.
- Craft night discussion: July had two individuals, August has six.

Committees:

- Recording Oral History will continue this fall.
- Trustees will discuss potential roles for FoGL for library programming, specifically continuing the annual kids' programming with Enfield and Canaan and purchasing museum passes for library circulation.

Library Director:

- Overdrive use continues to grow in popularity
- Discussion about policy for overdue books and media (currently at \$200). Stacey will write a letter to the individuals with overdue media and offer a grace period if material can be returned in October.
- Discussion of hiring an additional library employee for six hours/month. Trustees discussed cost of an additional employee and recommended tabling the conversation until

budget season.

Financial:

- Sue shared the Treasurer's Report, which shows the library at 51.3% through the budget.
- Sue will ask the Trustees of the Trust Fund to release \$500 in accrued funds to be deposited into the Director's account.
- Sue made a motion to accept all donated media; Andrew seconded.

Next meeting date: Thursday, Sept. 26 @ 6 PM

Adjourned at 8:00 pm.