

Approved

**Grafton Cemetery Trustees**

**Meeting Minutes**

**November 21, 2019**

Meeting called to order by Jay Boucher at 18:07.

Trustees present: Jay Boucher and Cindy Kudlik

Trustees absent: Aime Jacques

Also present: Ed Grinley, Sexton

Cindy moved to accept the October 22, 2019 minutes; Jay seconded. Motion passed.

**Old Business**

Budget – Was approved by the Select Board and the Budget Committee as submitted.

Cemetery Signs – Nothing new.

Crypt Keeper Data Entry – nothing new.

Sign for Pine Grove re: flowers – Cindy received a quote from the state for \$22 for a 12 x 18 sign. Further discussion regarding the verbiage. Jay moved to have Cindy ask them to add wording regarding flowers between October and May and order 3 signs (1 for Pine Grove and 2 for Grafton Center), price not to exceed \$150; Cindy seconded. Motion passed.

Grafton Center Stone wall – Ed suggested we wait until spring after snow plowing for the winter is done.

**New Business**

Sexton Stipend – Cindy had prepared the form to be signed and turned in for payment, but Ed had already turned one in for himself.

Perpetual Care Funds – Discussed the lack of up-to-date earnings information from the Trustees of the Trust Funds and them voting to not allow Bearing Point to email monthly statements to her. It was decided to have her submit payment requests according to our costs and not have Cindy do their spreadsheet for them any longer. Requests will be submitted for \$803 to come from the Pine Grove Burial Trust and \$538.12 from the other 91 accounts.

Equipment – Ed will winterize the equipment in the pole barn and look at the gas cans to determine if they were properly used or need to be replaced as water has been getting in the gas & damaging equipment. Cindy moved to also have Ed purchase one more leaf blower; Jay seconded. Motion passed.

Town Newsletter – Deadline for submissions for the December newsletter is November 26<sup>th</sup>. Cindy had started writing something up about how perpetual care works; she will complete it and Jay agreed to look it over for any needed editing.

Terry Knowles – Cindy spoke with Terry regarding moving the 91 individual perpetual care accounts into one Cemetery Maintenance Trust Fund. Terry said that couldn't be done, only excess earning from very large accounts could be moved via a Cy Pres but the Trustees of the Trust Funds need to initiate that process. Discussed looking at the few large accounts this would apply to to determine if those lots need stone repair as the excess could be used for that purpose. Terry also mentioned that she has a family monument at Razor Hill Cemetery that needs to be repaired. She will hire someone to do the repairs, but would like to meet with us after mud season next year to discuss what equipment may be needed and whether or not we'll give her permission for it.

### **Sexton Report**

There was 1 burial and no lots sold.

### **Correspondence**

Nothing additional.

Cindy moved to adjourn the meeting at 19:26; Jay seconded. Motion passed

**Next meeting scheduled for December 19th at 6 pm.**

Respectfully submitted,

Cindy Kudlik