

Unapproved

Grafton Cemetery Trustees

Meeting Minutes

May 16, 2019

Meeting called to order by Aime Jacques at 18:00.

Trustees present: Aime Jacques, Jay Boucher and Cindy Kudlik Also present: Ed Grinley, Sexton

Jay moved to accept the April 18, 2019 minutes; Aime seconded. Motion passed.

Aime moved to accept the May 10, 2019 non-public minutes; Cindy seconded. Motion passed.

Old Business

Job Posting – Sue Smith had asked whether or not we wanted to keep the seasonal worker job posting up. It was decided to leave it up for 2 more weeks to see how Rick works out as he hasn't even worked one day yet.

Cemetery Signs – Ed said that Sandy Griffin told him the signs are done. Jay reported that LaValley will work with us and our budget for posts and hardware. Cindy will contact Sandy about picking up the signs or having them delivered. Once we have the signs, Jay and Cindy will tour the cemeteries together to determine just what's needed to display them.

Cemetery Software - Cindy reported that Pine Grove is done, according to the records we have but corrections will need to be done as we find errors. Aime still needs to finish entering the Hardy Hill records. Once that's finished Cindy will create maps for the other cemeteries for Aime to enter.

New Business

Deeds/Issue with Town Clerk – While Ed was trying to schedule a burial for May 4th in a lot that the original deed was missing for, it was discovered that the lot may have been sold twice. It was later found that the copy of Pine Grove lots and burials he was given to work with is not an exact duplicate of the original ledger & therefore missing some crucial information. Both Cindy and Aime made numerous attempts to obtain copies of the original ledger the Town Clerk keeps locked in a file cabinet, but she claimed that the Town Clerk has the only legal rights to possess these records and she has confidential records intermingled with what we requested and couldn't even make or have copies. After numerous attempts via phone, email and in person to garner cooperation from Bonnie, an appointment was scheduled with the Selectmen during their May 7th meeting to ask for help to obtain the records the Cemetery Trustees should have in their possession & need to correct the errors. Leon Dugan stated that they would talk with Bonnie about it. Since then the original ledger that was replaced in 1988 and one more incorrect copy of the Pine Grove lot sales and burials has been turned over by the Town Clerk, along with several folders of old, unrelated, cemetery records, but it is unclear if all of the Pine Grove ledgers have been received. After some discussion, it was decided that Cindy will send a letter to the Select Board requesting follow up on what they've done and asking one of them to meet with one of us at the Town Clerk's office during her open hours to retrieve the rest of our records from her file cabinet.

Cindy has broken down the deeds requiring correction into 4 categories: Lots potentially sold twice, lots labelled incorrectly on deeds, missing deeds and typos. Cindy, Ed & Aime will meet for a working lunch sometime in the next week to go over the first category and determine a course of action.

It was also decided to redo the numbering for the entire east side of Pine Grove to mirror the west side. We will create a corrective deed to be filed in our records and with the Town Clerk that only the Sexton &

Cemetery Trustees will need to sign.

Lot Sales Form – was approved. The new form will be used going forward to capture all needed information and offer a visual for buyers to indicate who they want buried where.

Double Deep Burial – There was a request for a double-deep burial in the Trask lot at Pine Grove on 5/4 that was approved by all the trustees via email on 5/1.

Regulations – Need to be updated since the voters approved putting the entire \$75 from each lot sale into the Pine Gove Perpetual Care Trust Account. Also discussed potentially adding something about only Grafton residents purchasing lots. This was tabled until the June meeting.

June Newsletter – The Town Clerk notified us that the deadline for submissions are due by May 28th. Aime will write something up and get it to Cindy by May 24th for final editing.

Timesheets – Jason had tried to turn his time sheet in the week before around 9am but the town office was locked up because Sue needed to be at a meeting offsite. Cindy had found a wall mounted mailbox at Staples for \$56 she thought might serve the town for after hours/ off hours drop offs, in addition to timesheet submissions. She will submit the information with a request to the Select Board to consider.

Leaves at Razor Hill Cemetery – Jason was approached by the new owners of the house abutting the cemetery who asked us to stop dumping leaves over the back wall as this is also part of their property. After looking at the tax map and some discussion, it was decided to instruct Jason and Rick to dump leaves this fall over the other side wall onto what was Christian Stroop's land. The area is dense with trees and he had told Ed in the past that it was ok.

Arbor Day Trees – Sandy Griffin sent an email to Aime and Cindy offering to plant flowering trees at one or two cemeteries visible from Rte. 4. Ed said he had talked with her and told her he felt only Huntley could accommodate the trees without creating problems. After some discussion it was decided that Cindy would contact Sandy and let her know how much we appreciate her considering our cemeteries in her beautification efforts, but we have to decline at this time.

Sexton report – Two of the spring burials have been done and the last one anticipated is scheduled for June. Two lots have been sold.

We need to add a load of loam to the back corner of Pine Grove that Bobby Bassett harrowed for us before we seed. Aime will call Bob Senter about this. Ed indicated he feels Jason can do the seeding once the loam is done.

Correspondence – There was an email from NHOGA regarding upcoming events. There was also an email from Terry Knowles following up to Aime's phone call to her regarding RSA 289:5.

Aime adjourned the meeting at 19:50

Next meeting scheduled for June 20th at 6 pm.

Respectfully submitted, Cindy Kudlik