

Approved

Grafton Budget Committee
Meeting Minutes
December 20, 2018

Members present: Ed Grinley (Chair), Catherine Mulholland, and Jennie Joyce (Select Board ex-officio)

Members absent: Pam Curran

Also present: Cindy Kudlik (minute taker), Katie Steuer, Tina Pope, Kathy Lund, and John Babiarz

Meeting called to order by Ed Grinley at 18:03.

Catherine moved to accept the December 11, 2018 minutes; Jennie seconded. Motion passed unanimously.

Budgets Reviewed

Katie Steuer and Tina Pope came before the board to discuss the Library budget discussed on 12/11. They explained how several of the line items on the budget were determined such as:

- \$500 of the wages is for shoveling as the Select Board told them to do
- There will be monthly staff meetings at which the director is not paid but assistant librarians are paid at their regular rate of \$12/hr totaling \$288 for the year.
- Deb Clough has resigned as library director effective 12/31/18; Stacey Glazier will be the interim director and will be paid \$13.75/hr as such.
- The absolute minimum they could budget for wages would be \$10,676
- They will post for the library director job in January. The new director will be expected to work 8 hours per week at \$15 per hour.
- Deb has only been working 3 hrs/wk now.
- The library will remain open to the public for 12 hours per week but staff time during off hours has increased.
- They received a \$1000 donation to fix the roof. Materials have been purchased.
- The library trustees should get a copy of utility, phone and oil bills as they come in to the town so they can better see what's being spent.

There was some discussion about proper use of the revolving account money, grants and trust funds. Ed pointed out that they have \$4000 left in their budget this year that hasn't been spent, yet the 2019 budget is asking for more. No changes were made to the budget as previously approved by the budget committee but Katie and Tina were told they could resubmit it before the public hearing on January 11th.

Kathy Lund and John Babiarz came before the Budget Committee regarding the Grafton Volunteer Ambulance Department budget. The following were discussed:

- Ed questioned whether or not Dotti Ernst was a member when she was paid in August. Kathy said she was always a member and had only resigned as an officer.
- The first "stipend" payment made to Dotti Ernst in August was money allegedly owed from 2016/17.
- Dotti came back to the department in August to do administrative work John and Kathy don't do.

- John and Kathy agreed to pay Dotti for her for the work without talking to the Select Board.
- John used his most recent “stipend” for boots.
- When the “stipend” idea was first proposed it was to purchase equipment they wanted instead of cash to avoid being taxed on it. At some point Dotti Ernst let them choose so they started taking cash.
- They modeled the pay per run system after Canaan FAST hoping to recruit more members because only John and Kathy were going on runs.
- The Canaan FAST is being taken over by the Town of Canaan as of 12/31/18
- Bill Bellion will be in charge of the Canaan Ambulance and our contract will be honored through June of 2020.

No changes were made to the budget as previously approved by the budget committee.

There was a question regarding dispatch fees and John Babiarz explained that we pay \$13 each for 10 ‘Active 911’ slots for the Fire Department members.

Next meeting will be January 11, 2019 at 6pm at the Town Hall, followed by the Public Hearing at 7pm.

Jennie moved to adjourned the meeting at 20:07; Catherine seconded. Motion passed unanimously.

Respectfully submitted,

Cindy Kudlik