

Grafton, NH Planning Board

Minutes 24 August 2023

Members Present: Angus Gorman (chair), Alice Roy (secretary), Sabrina Kirwan, Russell Poitras (selectboard ex-officio)

Members Absent: Emelia Cushing (vice-chair)

Others Present: Rich Angell (alternate not serving), Jake Vogel, Maureen O'Reilly. Paul Leveille

Alternate-Pro Tempore: The chair appointed alternate Paul Leveille to sit as a full member for the duration of the meeting due to Emelia Cushing's absence.

Call to Order: Meeting called to order at 7:01 pm.

Minutes: The minutes from 27 July were approved.

Correspondence: Received a \$14 invoice from UVLSRPC for updated planning handbook. This will be paid for with our budget.

NH DES sent an informational courtesy copy of correspondence to Jeremy Hiltz regarding a permit renewal. No board action is needed at this time.

The budget report shows the board has spent \$25 for an LCHIP fee from a previous subdivision.

The Board received a packet of information and samples of capital improvement plan (CIP) from Maureen O'Reilly. The board intends to move forward on a Capital Improvement Plan as approved by voters in a warrant article in 1987.

Business: Anson Smiths' major subdivision for his property along Route 4A will be delayed pending State approvals. Next steps after approvals are documented will be a site visit and a scheduled public hearing as required by NH Statutes.

After consulting the Grafton Road Directory and some research the board was able to address some questions previously raised by the public.

- **Farnham Road** is a Class VI road and is a public right of way.
- **Glass Road** has been completely discontinued (no longer a Class VI road) and is not a public right of way. Although landowners are obliged to keep it accessible to other land owners.
- **Pinnacle Road (Old Kinsmen Hwy)** in Grafton was completely discontinued in 1918, although the Enfield portion remains a class VI. Further inquiries may be made with the Enfield Planning Board.

The board intends to work on an update of the Grafton Road Directory using more current resources.

Angus consulted with the NH Municipal Association and determined the state of NH does not require the posting of an agenda for a regularly scheduled monthly planning board meeting.

We agreed to set the dates for our November and December meetings during the September 28 board meeting.

Selectboard ex-officio report: nothing to report that has not already been discussed.

Public Comment:Maureen O'Reilly confirmed the date of the advisory CIP warrant article passed in 1987. Russell recommends the board delegate the next step by asking the town department heads to submit their long term (5-10 years) capital improvement needs. For example, a new road grader(our is 44 years old).

The board unanimously agreed to adjourn at 7:37 pm.

Minutes taken and submitted by Sabrina Kirwan