**Minutes**

Grafton Public Library, Board of Trustees

Held at the Library

Date: August 11, 2022

**Present:** Andrew Cushing, Susan Fienberg (acting as chair), Karen Johnson

Kate Coolley, Leif Hogue, Sandy Griffin, Joyce Truman

**Call to Order at 6:07pm**

**Immediate Business**

Karen made a motion to approve the July minutes, Susan seconded. All in favor.

Susan announced that she would be sitting in as chair of the trustees until George Curran’s position can be filled. Trustees discussed who would be the temporary replacement through town meeting, and how to go about making such a decision.

Andrew offered to examine the RSAs to confirm the procedure. Andrew also suggested we meet one-on-one with interested candidates to share the duties and expectations of the trustees, and then invite them to the September meeting for further interviewing.

Leif shared that the Trustees should have a recommendation for the selectboard by September 6th.

**Library Director**

Kate shared the director’s report, showing a summer decline in visitation and club attendance (due to heat and busy schedules). Trustees discussed how to improve attendance at the Walk in Grafton events.

$235 was raised from the Independence Day book sale, in addition to $85 in monetary donations.

The new computers arrived but their set-up has proven difficult. Kate mentioned that she would try and tap a few technological-minded folks in town to finish the job.

The portable toilet was discussed again. JBC Septic will no longer submit invoices due to the delays in pay. However, the Trustees are not equipped to pay day-of cleaning. Andrew and Susan confirmed that, per the budget agreement with the selectboard from ten years ago, the portable toilet cost is to be covered by the Town. Susan also wanted to iterate that every hour Kate spends dealing with the portable toilet is less time she has to do her job as library director. Susan suggested that the Director bill the Town for the upfront cost through December, and then document the expenditures. Karen motioned to approve this route, Andrew seconded, all in favor. Kate will also put a lock back on the unit when the library is not open.

Susan asked how we can encourage greater attendance and shared that sometimes growth takes a while, and/or trying new times. Regarding a Walk in Grafton, Andrew asked if we should collaborate with town officers (fire, police, etc.), have guest hosts to relieve Kate, or even work with Danbury/neighboring towns.

Joyce Truman introduced herself as an interested candidate for library trustee. Introductions were made.

**Financial**

Karen shared the treasurer’s report, which showed the library is 40% of the way through the budget (at least for the Town portion). Karen stated that Trustees are waiting for the interest check from the Trustees of the Trust Fund.

The Trustees asked Sandy (who sits on the budget committee) if the budget committee plans on hosting a meeting with departments to discuss upcoming budgets and gross basis questions.

Invoices were approved.

A conversation about the budget was had, with confusion about exactly how the Trustees checking account gets replenished. Sandy suggested the Trustees approach the DRA about a cy pres change to some of the accounts that only yield a few cents every month in interest. Andrew said he would talk with the DRA.

Susan said she would like to see the MOU revised with the Town after the budget discussion, to better reflect the actual expenditures of the library’s operation.

**Other Business**

Sandy shared the American Legion’s interest in building a new/expanded monument on the common.

The Trustees will meet on September 1 at 6pm at the library for a nonpublic session per RSA 91 A:3, II(c) to interview candidates for trustee.

Adjournment at 8:06pm

**Next regular scheduled meeting: September 15, 2022**