

Minutes
Grafton Public Library, Board of Trustees
Held at the Library
Date: June 16, 2022

Present: George Curran, Karen Johnson, Andrew Cushing, Kate Coolley, Leif Hogue, Paul and Denise Smith

Meeting called to order at 6:00pm.

Immediate Business

George motioned to approve the May 26, 2022 minutes as written, Karen seconded, all in favor.

Library Director

Kate shared the May-June director's report, which showed steady patron visitation and program attendance.

Book sale prep is scheduled for July 8th at 4pm, but there is still a need for someone to come and take the unsold books.

George motioned to accept the NH Charitable Foundation grant for technology in the amount of \$4,160. Karen seconded, all in favor.

The grant, however, does not cover the entire cost of new computers per the estimate from Dell. There is about \$230 to be funded from library accounts. Andrew motioned for Karen to expend up to \$4,500 for new computers for the library. George seconded, all in favor.

Facility Considerations

Andrew said that he would work with Susan to prepare material for the July meeting.

Financial

Karen shared the treasurer's report and the findings of the auditor. The town auditor found two areas of improvement: creating a credit/debit card policy and adopting an investment policy for library-held trusts.

George made a motion to approve the treasurer's report and the media donations. Karen seconded, all in favor.

Trustees approved all invoices.

Karen shared that in three weeks she would be receiving a check from the Trustees of the Trust Funds in the amount of about \$300 (representing the accrued interest).

Committee Updates

No representative from FOGL was in attendance.

Leif asked about the forthcoming sign. George explained that FOGL would be providing the design and paying for the construction.

Other Business

George shared that he will resign at the end of July because of demands of the position. The Trustees will recommend to the selectmen a replacement for appointment.

Upcoming issues that George recommended the other Trustees start thinking about are the budget, especially related to the gross basis and what operating expenses the Town should cover.

George motioned to make 5% pay raises effective July 1. Karen seconded, all in favor.

Public Comment

Leif asked again about adding a functioning bathroom addition to the existing library by using a cistern and spike system for water and septic.

The Trustees said that such a proposal does not meet the full needs of the library (parking, ADA access, space needs).

A new meeting date would have to be found for July because Andrew cannot attend the 21st. The Trustees will find another Thursday that works, likely the 14th.

Adjournment at 7:02.

Next meeting: July 7, 2022