

Minutes
Grafton Public Library, Board of Trustees
Date: December 22, 2021
Grafton Town Hall

Present: Andrew Cushing, George Curran, Karen Johnson, Kate Coolley, Paul Vogt (videoing)

Meeting called to order at 6:05

Immediate Business

November minutes were approved. Motioned by George, seconded by Karen.

Discussion of MOU articles 11+ were postponed until January when more audience members would likely be in attendance.

George shared an update from the Budget Committee. \$19,374 is the recommended amount, with none of that amount to include the library's gross basis (this is based on legal advice, which is a reversal from previous budget cycles when gross basis was subtracted from the town's portion). George also shared a new format for tracking income and expenses, to be shared with the Budget Committee moving forward.

Library Director

Kate shared the director's report for November. The CLiF grant books have been arriving (this was a grant done in coordination with Indian River School), but the pre-school programming would be postponed.

George motioned and Andrew seconded to accept all donations, eleven books and ten book display easels from Sharon Duffy. All in favor.

Kate discussed Sandi Pierson's offer to advertise notary services while she worked in the library. All Trustees were enthusiastic about the addition of services. George wondered if the service would be missed once Sandi left in March; Andrew recommended the library consider paying for the director or other staff members to be notaries.

Financial

Karen shared the treasurer's report.

Kate asked several good questions about the accounting process. All Trustees agreed that we should talk with Sue about how the money transfers between accounts.

George moved to encumber \$3,000 from the budget with the intention to purchase new laptops for the library. Karen seconded, all in favor.

Trustees approved various invoices for November and December.

Other Business

Trustees discussed the presentation of the strategic plan at a January selectboard meeting. This meeting has not been scheduled yet.

Susan F. had asked if there's a different venue for future meetings. The only other options would be to return to the library. George motioned to have January's meeting in the library. Karen seconded. Motion passed.

Public Comment

None.

Adjournment at 7:15.

Next meeting: January 20, 2022 **at the library.**