

Minutes

Grafton Library Trustees Meeting, 9/16/2021
Grafton Town Hall

In attendance: Andrew Cushing, Karen Johnson, George Curran, Susan Fienberg, Paul and Denise Vogt, Elaina Bergamini, Kate Coolley, Cindy Kudlik

Meeting called to order 6:01pm.

Immediate Business

George shared a letter from the Attorney General's office regarding trust funds. Karen agreed to look into the letter.

George made a motion to approve the minutes from the August meeting, as amended to clarify the picnic table caveats from the selectboard and a revised email address for the trustees. Karen seconded. Minutes were approved.

Library roof: seven contractors were approached; three submitted bids. Susan made a motion, Karen seconded, to approve Marquis Roofing's bid. Andrew agreed to follow-up with the roofing contractor and oversee the project, including approval of withdrawal of funds from the capital reserve.

Budget: George and Kate provided a draft budget. There was a discussion about raises, FOGL commitments, and gross basis. Susan suggested that paying staff members for their actual time worked is more important than minimal pay raises. All agreed. Elaina reiterated that FOGL was willing to contribute for items "above and beyond" municipal responsibilities. George agreed to revise the budget to reflect these decisions. Kate and Karen agreed to present the budget to the selectmen in October.

Library Director

Kate shared her monthly report for August, which saw an increase in total check outs and overdrive downloads.

Staff was nearing completion of doing a complete inventory of the library collection.

Kate asked if the trustees would approve the purchase of a new AC unit. Andrew made a motion to approve this purchase. George seconded.

Financial

Karen shared the treasurer's report, which shows 50% of 2021's budget spent. Andrew motioned, and George seconded, to approve the treasurer's report.

Andrew motioned to approve all donations (10 books). George seconded.

George motioned to approve all invoiced. Andrew seconded.

Committee Updates

FOGL will be holding Garlic Gathering on October 9. Beforehand, they will be repairing the garlic beds.

FOGL is also working on a community newsletter and Halloween activities.

Susan shared updates from the Strategic Planning Committee, with the next meeting to be held on 9/25/21. This will be the last meeting for the group; it is expected that the same group will continue to discuss facility needs in 2022.

Public Comment

None.

Meeting adjourned at 7:43pm.

Submitted by Andrew Cushing