

**Minutes**  
Grafton Public Library, Board of Trustees  
Date: March 17, 2022

**In attendance:** George Curran, Karen Johnson, Andrew Cushing (arrived at 6:10), Kate Coolley, Susan Fienberg, Denise Smith, Paul Vogt, Catherine Mulholland, Leif Hogue

Meeting called to order at 6:05.

**Immediate Business**

George led a discussion about the selectmen's meeting on March 15, 2022 where he presented his findings regarding the MOU between Trustees and Selectboard from 2015. This MOU outlined financial obligations of the Town and Trustees for the library. It also set the expectation for gross basis budgeting.

George also revisited the Gray library lot deed and the legal letter sent to FOGL by previous selectboard chair, Steve Darrow. It is the Trustees interpretation that the deed states the lot is to be used for library purposes and it is not the selectboard's duty to oversee its use.

George suggested giving the selectboard one month to review the material, and then meet again to discuss. Trustees were in agreement.

George moved to approve the minutes from February 17, 2022. Karen seconded, all in favor.

Karen agreed to fill out the library's portion of the town's audit questionnaire.

**Library Director**

Kate shared the library statistics for February, showing slight decrease in media circulation, as is typical in February according to historic data.

The inaugural game night and astronomy club had lower than expected attendance, but the Trustees and library community will work on spreading the word. Andrew offered to post to the Mascoma listserv in the future.

**Budget 2022 – revised reporting**

Kate and George will work at tracking the cost of labor, to be reported at the April meeting.

**Financial**

Karen renewed two CDs for one year, withdrawing the interest earned (approx. \$56 total) and depositing it into the checking account. The Braley Fund now stands at \$5,046; the Burnham Fund stands at \$17,409. Kicza Fund now stands at \$9,073 after \$1,000 was withdrawn per vote at the February meeting.

Donations last month included \$20.00 from Denise Smith for the fiber arts club and 49 books.

George motioned to approve the treasurer's report, accept all donations, and approve all invoices. Karen seconded, unanimous approval.

Catherine M. reminded the Trustees that the Trustees of the Trust Funds oversee two funds for the library (restricted to book purchasing). The library trustees asked if there is a best time to withdraw the interest earned. Catherine stated that any time would be appropriate.

### **Committee Updates**

FOGL: Spring Fling lasagna dinner is scheduled for Saturday, March 19<sup>th</sup>, with proceeds this year going toward programming at the library.

Discussion about the MOU and outdoor classroom was postponed to April's meeting due to no one from FOGL in attendance.

### **Other Business**

Trustees discussed the upcoming NH Library Trustees Association conference in May. Karen and Susan expressed interest in attending.

George asked if the Trustees would like to keep their positions or rotate for the year. All agreed they were OK with the current roles of chair, secretary, and treasurer.

### **Public Comment**

Catherine shared that she was willing and able to help the library however possible. The Trustees thanked her and assured her that all volunteers are welcome.

The next meeting's timing was discussed, as George will be out of town. It was agreed that George would suggest dates by email.

Adjournment at 7:02.

**Next meeting: April 21, 2022 (likely to change)**