

Town of Grafton

Library Trustees Meeting Minutes

February 18, 2021

Place: Town Hall

Purpose of Meeting: Monthly Meeting

Called to order: 6:01 PM

Trustees Attending: A. Cushing, S. Smith, G. Curran
S. Fienberg (alternate), K. Coolley (Library Director)

FoGL Attending: M. Gasiorowski

Public Attending: A. Jacques, S. Darrow (Selectman), C. Kudlik (Selectman),
S. Duffy

Review of Minutes:

Reviewed minutes from the last monthly meeting, January 21, 2021. S. Smith moved, A. Cushing seconded and the motion passed unanimously to approve as submitted

Reviewed non-public meeting minutes, January 28, 2021. S. Smith moved, A. Cushing seconded and the motion passed unanimously to approve as submitted.

S. Smith recused herself from the Library Director hiring process for conflict of interest reasons. S. Fienberg assumed the voting role for the remainder of this process.

Reviewed non-public meeting minutes, February 2, 2021. A. Cushing moved and S. Fienberg seconded and the motion passed unanimously to approve as submitted.

Reviewed non-public meeting minutes, February 11, 2021 A. Cushing moved, S. Fienberg seconded and the motion passed unanimously to approved as amended.

The Trustees reviewed items contained in the minutes that required public announcement.

Current Business

The Trustees named by unanimous vote S. Fienberg to act as the **Liaison** between the new Library Director and the Board of Trustees.

The work by **S. Kuligoski** was complete for the work authorized. The decision to try a 'ramp' for the Library threshold was a decision reached by the Trustees. Since that was not a satisfactory solution more work has been authorized

The **library shelves** questioned at the last meeting were assessed and some L brackets were installed. S. Duffy announced that the Canaan library had some shelving they are willing to loan to Grafton should they fit the need. A. Cushing moved to accept the offer from Canaan Library. S. Smith seconded and the motion passed unanimously.

The servicing of the **Porta-Potty** was again discussed. It was decided that the condition was so bad that it will be locked closed until another solution can be found. G. Curran will once again contact the vendor requesting an invoice and service.

A. Cushing announced and introduced the new **Library Director - Katelyn Coolley**.

The revision of the **policy regarding the use of the Library for meeting space** was reviewed and further amendments were offered. A. Cushing moved to accept the amendments and approve the policy. S. Smith seconded the motion and it passed unanimously. At the same time the trustees identified the Chair as approver of use of the Library between normal meetings. G. Curran took the action to amend the policy accordingly and distribute.

Library Director Report

K. Coolley reviewed the report of library usage. The continued high use of OverDrive was noted.

Financial Report

The written report was distributed electronically. No unusual activity or problem presented itself. S. Smith announced receipt of a \$200 donation from the Enfield Lions Club. A. Cushing moved to accept all donations to the Library and approval of all pending invoices, S. Smith seconded and the motion passed unanimously.

Committee Updates

The plan of activities by FoGL was distributed to the Trustees. In addition, the plans for the March 20th joint FoGL/Trustee fundraiser was discussed.

Other Business

The Trustees agreed to meet in a special meeting to launch a strategic planning process intended to develop a shared vision for the library's future role in the Grafton community and a practical plan for achieving that vision. That meeting will be March 13 from 1-4pm.

This session of the Trustees of the Library **adjourned at 7:11 PM**

Respectfully submitted:

G. Curran, Secretary

dated