

Town of Grafton

Library Trustees Meeting Minutes

January 21, 2021

Place: Town Hall

Purpose of Meeting: Monthly Meeting

Called to order: 6:00 PM

Trustees Attending: A. Cushing, S. Smith, G. Curran
S. Fienberg (alternate)

FoGL Attending: E. Bergamini, D. Clough, M. Gasiorowski

Public Attending: A. Jacques, S. Darrow (selectman), C. Kudlik(Selectwoman),
S Duffy, Scott Smith

Review of Minutes

- Review of Minutes -December 29, 2020 Approved unanimously as submitted.

Immediate Business

- Schedule non-public session first interview for Library Director for January 28th.
- The list of items identified during the Trustee tour of the Library with S. Kuligoski identified two priorities. A. Cushing moved and S. Smith seconded the authorization for S. Kuligoski to proceed with the repairs of the main entrance threshold and adding guttering to the front roof over the handicapped ramp.

Reports

- The Treasurers Report was provided in advance electronically - there were no issues
- There was no formal Director's report but S. Smith presented usage statistics for the month compiled by Samantha Smith (Library Assistant)
- There were no donations to the library
- Reviewed financial reports - A. Cushing moved to accept the Treasures report, G. Curran seconded. The motion passed unanimously. There were no invoices for approval.

Committee Updates

- **FoGL** - S. Smith took the action to present to the Selectboard the MOU now entering preparation for signature. Should the Selectboard wish to have a legal review of the MOU the cost of the legal review is expected to be covered by the Selectboard.
- E. Bergamini announced the FoGL plan for the year of activities which she expected to distribute. In addition she informed of the FoGL decision to postpone the mid-February (Valentine's Day) fund raiser. The question of the administration of a grant to support events and activities was discussed. The Trustees were favorably disposed to support the initiative by having a staff member perform the administrative activities.

Other Business

D. Clough volunteered to maintain the 'bag' replacement in the indoor potty. The exterior potty and its faults were reviewed but no action was taken. G. Curran volunteered to contact the maintenance company since they had not billed for services since October.

Library staff reported the serious danger due to faulty shelving on the children's collection bookshelves. A. Cushing volunteered to into the situation and add 'L' brackets as necessary.

Questions were raised regarding the workmanship of S. Kuligoski who did not addresss the non-ADA compliant threshold from the last set of improvements.

G. Curran volunteered to prepare a draft revision to the policy regarding Use of the Library as meeting place.

This session of the Trustees of the Library **adjourned at 7:32 PM**

Respectfully submitted:

G. Curran, Secretary

dated 2/18/21