

**Town of Grafton
Board of Selectmen
Tuesday, April 6, 2021**

Members Present: Cindy Kudlik, Chairman, Jennie Joyce, Tom McGinty, Sue Smith (recorder)

Others Present: Paul Vogt, Denise Smith, Gary Whitney, Rich Angel, Ian Silberman, Ed Grinley

The meeting was called to order at 6pm.

Acceptance of Minutes:

Tom motioned to accept the minutes of March 16, 2021. Jennie second. Motion passed.

Selectmen Announcements:

Cindy commented that previous actions from past selectboards have, at times, left things undone or put aside. Cindy would like to see things taken care of and decisions made with motions. Cindy also stated that the auditors, on several occasions, have requested policies put in place for Fraud, Investments, etc. A draft Fraud policy has been completed and will be reviewed during the next selectmen meeting.

Ex-Officio Reports:

Tom reported the following from Planning Board – Angus Gorman is the chairman and Gary Whitney is the secretary. The Planning Board plans to review and possibly revise the Master Plan and Subdivision Regulations. The Library Strategic Planning Committee has asked that a member from the Planning Board be part of the committee but no decisions were made as more information was requested.

Public Comment: None

Appointments:

Ian Silberman from Consolidated Communications met with the selectmen to discuss possible fiber opportunities for the municipal building and fire station. After a brief discussion, the selectmen asked Ian to put together a quote for comparative costs of fiber v copper before making any decisions.

New Business:

Mowing and Trash Pick-up Bids – The following 3 bids were received for mowing the Municipal Complex, 2 Library Rd, Grafton Library (47 Library Rd), Town Hall, Town Common and the Recreation Field:

- Shaun Houston - \$6,000
- John Kantowski - \$7,350
- Ed Grinley - \$7,100

After a brief discussion, Tom motioned to accept the mowing bid from Ed Grinley. Jennie second. Cindy agreed. Motion passed.

The following bid was received for Trash Pick-up for the Town Office, Recreation Field and Huff Beach:

- Ed Grinley - \$1,060 – this bid is good for a full year and expires April 2022.

Tom motioned to accept the bid from Ed Grinley. Jennie second. Cindy agreed. Motion passed.

Turnpike Rd – The selectmen discussed an issue about a small trench being made at the end of a driveway located on Turnpike Rd. The trench was made on or near the town right of way by the property owner. After a brief discussion, it was decided that Tom will speak to the property owner and the Road Agent about getting the issue resolved.

Other Business/Correspondence:

Town Office Furniture – The selectmen had a brief discussion about the office furniture that is owned by the Town Clerk and whether to have them removed from the office or to offer the Town Clerk a payment for the said furniture. Tom stated that he would like to talk to the Town Clerk about the furniture instead of sending another letter. A decision will be made after Tom speaks with the Town Clerk.

Cindy informed the Board that the desk and chair where the Administrative Assistant sits should be replaced with a functional desk and a better chair. Cindy stated that she found a desk on sale for \$652 and a chair on sale for \$199. After a brief discussion, Tom motioned to purchase the desk and chair. Jennie second. Cindy agreed. Motion passed.

The Selectmen reviewed, discussed and signed the following:

- Abatement Applications – Wheeler revisited (Map 3 Lot 889-6) Tom motioned to go with the assessor's recommendation and to deny the application. Jennie second. Motion passed. PSNH (Map UTL 3) Tom motioned to go with the assessor's recommendation and to deny the application. Jennie second. Motion passed. Tucci (Map 11 Lot 425) Jennie motioned to go with the assessor's recommendation and to approve the application. Tom second. Motion passed.
- Building Notifications – McCadden (Map 15C Lots 1092 and 1093) approved and signed. McCadden (Map 15C Lot 1095) tabled until an approved privy permit has been submitted.
- Current Use Application – Blanchard (Map 10 Lot 558) approved and signed.
- Disability Exemption Application – approved and signed.
- Excavation Tax Warrant – Jeremy J. Hiltz Rev Trust (Map 17 Lot 19) signed.
- Intent to Excavate – Jeremy J. Hiltz Rev Trust (Map 17 Lot 19) approved.
- Timber Tax Warrant – Gorman (Map 17 Lot 97) signed.
- Intent to Cut – DC Timberlands (Map 7 Lots 427 & 428) approved and signed.

The Selectmen reviewed and discussed the following correspondence:

- 4 NHMA Legislative Bulletins
- NHDOT Application for Driveway Permit for Map 12 Lot 1027-2
- NHDOT Inspection of Red List Bridges: Report Red Lists Updated for 2020
- Updated list of Property Tax Agreement payments

- Shoreland Impact Permit for Map 15C Lot 510
- Notice of Public Hearing via ZOOM web on Tuesday April 13, 2021 from Enfield Zoning Board of Adjustment for the construction of a wireless tower.

Public Comment: None

Final Comments from the Selectmen:

Jennie brought up the following for review and/or updates:

- A couple of campers have been relocated from Main Street to a property on Slab City Rd. There are now 4 campers on the Slab City Rd property with no privy on the premise.
- Sprinklers in the Town Shed have not been installed, is there a plan to get this done?
- Fire Department air quality machine, sealing of the floor and radio tower – Tom will be attending the Fire Dept meeting and will bring these items up for discussion.
- Library Roof – the rest of the roof needs to be replaced, is there a plan for this? The administrative assistant stated that it is on the Library Trustees list of things that need to be taken care of.
- Jennie contacted Chris Rollins regarding the Halford property and the Bautel property. Chris will be getting back to Jennie with more information.
- Jennie asked for a timeline when the selectmen will be receiving recommendations from the Recreation Committee for the cook shack project. Ed stated that the bids are due to the Rec Committee by April 13th. The Rec Committee will have a public meeting that same week and should have a recommendation to the selectmen at their next meeting.

Tom commented that all the departments should have lists of things that need to get done. Tom also commented that the stop sign has not been put up on the intersection of Riddle Hill/Williams Hill Rd. He will speak with Bob and/or Russell about getting this put in place.

Cindy presented an invoice for a grader repair. She stated that the Road Agent did not contact this person to arrange the repair; it was the Police Chief that made the arrangements. After a brief discussion, both Jennie and Tom felt that the invoice should be paid out of the highway budget as there was repair work done on the grader. Cindy commented that the Road Agent will be informed that if the highway budget is close to going over budget at the end of the year, the selectmen will help with paying of invoices.

Cindy has been in contact with Diane Burrington, President of the Grafton Historical Society, to discuss the renewal of three leases. One issue that needs to be resolved prior to any lease renewal is the E. Grafton parsonage. There was a brief discussion and it was decided that Primex will be contacted about the history of the parsonage as Primex was the one that deemed it inhabitable. A meeting with Diane will be scheduled in the near future.

Jennie motioned to adjourn. Tom second. Motion passed. Meeting adjourned at 8:06pm.

Respectfully submitted,

Sue Smith, Administrative Assistant