

**Town of Grafton  
Board of Selectmen  
Tuesday, May 2, 2023**

**Members Present:** Leif Hogue, Chairman, Jennie Joyce, Russell Poitras, Sara Hogue (recorder)

**Others Present:** Roger Prentice, Heather Hunter, Gretchen Renee, Maureen O'Reilly, Lee Whay Pasek, Ryan Huff, Jake Vogel, Catherine Mulholland, Cheryl Senter, Clint Williams

The meeting was called to order at 6:00 pm

**Acceptance of Minutes**

Jennie motioned to accept the April 18, 2023, public and May 2, 2023, non-public minutes. Russell Seconded. Leif agreed. Motion passed.

**Ex-Officio Reports**

Russell reported the following from the Planning Board and Highway Department:

- Planning Board talked about reviewing the master plan that was created in the 1980s.
- The Highway Department is down two full-time positions. They are trying to get out with the grader. Russell is wondering if the Selectmen would want to consider hiring a part-time grader operator and a Full-time CDL driver. Russell also suggested they hire a Mechanic to free Geoff up. Jennie said the budget committee shouldn't cut the Highway budget so much. Russell would like to see the Highway create a Capital Improvement Plan, as well as the other departments.

Leif reported the following from the Library: They discussed creating a Library building committee for the new Library project. They also discussed how the plans do not include a secondary exit. The Library acknowledges that the plan presented is just a base plan. The Library Trustees gave the librarians raises. If they go over budget on wages, they plan to pull from another part of their budget. The Library is still looking for Librarians.

**Public Comment**

Gretchen Renee stated that it is the Planning Board's responsibility to develop a Capital Improvement Plan.

Gretchen has a handout from Chore Corps and wondering if it could be put on the Town's Website. It will be displayed on the Public Assistance page.

**Appointments**

- Gretchen Renee – Town Hall proposals for site work – Gretchen received proposals from Bobby Senter and Jim Phelps. Bobby's proposal is for \$10,720 and asks for 50% of the cost upfront. Jim's proposal is for \$12,000. The Selectmen will review the RFP at the office and decide at the next meeting. Gretchen would like to submit for the Moose Plate Grant again, asking for \$20,000 to cover the cost of the sill work. Leif said he didn't think it would hurt to apply, and Russell noted that Andrew was also asking about the grant. Gretchen said that the work for the grant is done, it just needs to be resubmitted with some small changes. The Town did not receive the grant last year because there were 30 applications and only 12 that could get it. Russell motioned to approve the grant for \$20,000 for sill work. Leif seconded. Motion passed.

### **New Business**

Building Notification – Map 10 Lot 921 – A Liability Waiver was obtained. Leif motioned to accept the building notification. Jennie seconded. Russell agreed. Motion passed.

Intent to Cut – Map 21 Lot 361-2-3 – Leif motioned to approve. Russell seconded. Motion passed.

ARPA Grant – there is an ARPA grant that is being offered to towns for \$50,000 per project. The following applications were approved to submit:

- Fire Department for updated gear, air-packs, extraction batteries, and radios
- Ambulance for Cardiac Monitor
- Police Department for a new police cruiser
- Recreation Committee for Replacement of Town Common Tree
- Highway Department for a New Grader
- Fire Department to replace sign on the building

### **Other Business**

Veterans' Credit Applications – Leif motioned to approve the Veterans' credit applications per the information presented. Russell seconded. Motion passed.

Solar Exemption Credit – Leif motioned to approve the solar exemption application per the information presented. Russell seconded. Motion passed.

Charitable Exemption Application - Leif motioned to approve the Charitable exemption application per the information presented. Russell seconded. Motion passed.

### **Correspondence**

- DRA – 2022 Total Equalized Valuations.
- DES – Permit to Reconstruct an Existing Dam for Kilton Pond
- DOT letter to notify the Town of Paving of Route 4A
- DES - Wetlands Approval for Map 11 Lots 281 and 282
- DES – Approval for Construction of Septic System for Map 17 Lot 233-1
- Friends of Grafton Library – List of approved events for Library Green

### **Public Comment**

Ryan Huff wanted to know why an exemption application was needed for solar. In order to to get an exemption an application has to be submitted.

Maureen O'Reilly wanted to know if there have been any Safety Committee meetings yet. Leif said no, not yet.

Leif motioned to adjourn. Russell seconded. Jennie agreed. The meeting adjourned at 7:39 pm.

Respectfully Submitted,  
Sara Hogue, Administrative Assistant