**Town of Grafton**

**Board of Selectmen**

**Tuesday, August 16, 2022**

**Members Present**: Tom Mcginty, Chairman, Cindy Kudlik, Leif Hogue, Sara Hogue (recorder)

**Others Present:** Denis Smith, Paul Vogt, Ryan Huff, Lee Whay Pasek, Jake Vogel, Maureen O’Reilly, Rick Jackson, Debbie Clough, Joseph Martin, Tom Warner, L Stone, Donald Falasca

**Acceptance of Minutes:**

Cindy motioned to approve public minutes from August 2, 2022, Leif second

**Ex-Officio Reports:**

Cindy -

* Ambulance had 88 calls
* Ambulance bylaws amended July 15, 2022 signed
* Batteries in the door locks are due to be changed out
* Someone dropped off equipment to the fire station, but not sure who
* Cemetery had an abbreviated meeting, cemetery deeds postponed to next month

Leif -

* Library discussed porta potties
* There are a couple people interested in the Library Trustee position, there will be a public meeting September 1, 2022
* Library’s new PCs are in

Tom -

* Police Department
  + Officer Leva has resigned
  + Mitchell is looking for a part time officer, and looking into the hiring procedures
* Highway
  + Sent the tractor/roadside mower out to get transmission fixed
  + LED lights have been ordered
* Fire Department
  + They are reviewing their bylaws
  + Air packs are mounted in the trucks

Cindy reports that NHMA is having a policy conference on September 23rd. She would like to go as a delegate for Grafton. Tom motioned to approve and Leif second.

Leif reported that 19 Slab City Rd has has either put on an extension or put in a bigger dwelling. He would like to have letter for a building notification sent out.

Cindy reported that there are still some things left in the pole barn that needs to be removed, a follow up letter will be sent out.

**Public Hearing**

* Public Hearing Re: Donation of Baler – Called to Order by Tom at 6:15pm - Deb Clough has a baler she would like to donate to the dump but it needs some work, Rick would like to accept it. Tom motioned to approve, Leif second. Public Hearing closed at 6:18pm.

**Appointments**

* Public Hearing Re: Donation of Baler – Deb Clough has a baler she would like to donate to the dump but it needs some work, Rick would like to accept it. Tom motioned to approve, Leif second
* Maureen and Rick discuss setting up a table for free items – Rick has thought about it and it is a liability so is not interested.

**New Business**

* Charitable Exemptions:
  + Cindy reached out to the DRA about the delayed acceptance of the exemptions. They said as long as we do it as soon as possible it is not a problem.
  + MVP – has three properties listed on the exemption form. Tom motioned to approve Map 11 lot 1154 and Map 12 536, but deny map12 lot 786. and Cindy second.
  + Millbrook Church – Tom Warner said they are still holding services every week in the church, but because of roof issues where holding the services at the Parsonage in the winter. They do not have a pastor at the moment, the church in Hanover provides a pastor every weekend. The parsonage is currently being used as a study center. The roof is rotted from the inside and will cost $1million to repair. Tom motioned to look to Loren from Avitar for guidance on approval and move forward with what she suggests. Cindy second and Leif agreed.
* Property Auction Agreement – Received contract agreement for property Auctions to be held on December 3, 2022 at 11:00am for three properties. Leif motioned to approve, Tom second and Cindy third. Agreement was signed.

**Other Business/ Correspondence**

* 91-A request process- Police department and town clerk have different processes and charging different amounts for copies. Tom would like to try and standardize. It was decided to charge $.25 per copy of 91-A request and digital copies only on USB drive in a sealed, unopened package. There are internal policies in the Ordinance binder which will be removed and reviewed then possible posted to the website.
* Building Notification – Martin (map 15, Lot 146) – Expanding on pre-existing building that was there when he purchased the property. Septic being put in next week. Leif motioned to approve, Cindy second, Tom agreed. The selectmen signed.
* 350 Dean Rd – An updated certified letter was sent out and received on August 12th with a deadline to respond by August 15. No response has been received yet. Tom would like to give them until the end of the week to respond. Tom noticed that they have a second driveway on the property with no permit on file. Will have Geoff look at it to see if it is effecting the road.
* Paving for Fire Department with an estimated cost of $44160, money to come from encumbered insurance funds.– Cindy motioned to approve Leif second.
* Letter from DOT re: Block Grant for the Highway department will be a total of $143,402.70 divided into quarterly payments to be used for Class V roads.
* Letter from DOT re: Grant of one time payment of $76,385.43 for Class IV and V roads.
* Budget book received from Grafton County. Will be available to view at the Town office.
* Letter from Shannon in response to invite to Selectmen meeting to discuss Treasurer duties – Shannon does not want to discuss in a public meeting. She does not have time to take on more responsibilities. If that is to change then she will need to resign as treasurer.

**Public Comment**

* Denise inquired about who is doing the paving – it will be Blaktop
* Deb wondering why it is left up to Avitar to make decision on church? If the decision is disputed by the Land owner then Avitar pays for the legal fees, not the Town.
* Ryan Huff wants to know if the town can disregard no trespassing signs? Tom says it depends on the situation
* Ryan questions if the Selectmen are looking for building notification violations? They don’t go looking for them, but if they are given reasonable suspicion or are made aware then they need to look into it.
* Ryan feels that not having time for public comment is not very democratic.
* Donald Falasca from 1269 Main st, got a letter requesting a building notification for his property, but he was told that he would not have a problem having his trailer there when he moved in. Tom explained that the problem with not being notified is that there are health and safety concerns, and it is a draw on public resources if people are not paying taxes when they should be.
* Maureen said that she was not able to locate the minutes from the last meetings on the website. Cindy will look at the website and make sure that they are there.
* Lee Way wondering what was decided about the public comment? Tom will proceed with allowing public comment and will announce expectations at the beginning
* Maureen wants to know what was decided about the 91-A requests? Cost will be .25 per copy and if you want digital copies, it needs to be a USB stick in a sealed unopened package. No charge for property cards that are from your own property.

Cindy motioned to adjourn, Leif second. Meeting adjourned at 7:51pm.