

**Town of Grafton
Board of Selectmen
Tuesday, April 19, 2022**

Members Present: Tom McGinty, Chairman, Cindy Kudlik, Leif Hogue, Sue Smith (recorder)

Others Present: Denise Smith, Paul Vogt, Gary Whitney, Leewhay Pasek, Ryan Huff, Ed Grinley

The meeting was called to order at 6pm.

Acceptance of Minutes:

Cindy motioned to approve the minutes of April 5, 2022. Leif second. Motion passed.

Ex-Officio Reports:

Leif stated that he and George Curran have been working on the Selectmen/Library Trustees MOU and are close to completion.

Cindy gave the following reports from the Ambulance Department, Cemetery Trustees and Budget Committee:

- Ambulance Department – Looking at pricing for a new ambulance. The cost difference between re-boxing and purchasing a new one is around \$60K. The department is looking at various manufacturers/brands for pricing. The auxiliary purchased a blanket warmer for the ambulance. The department will be updating their by-laws.
- Cemetery Trustees – Hired 2 seasonal workers. Stone cleaning will commence on May 5th at the Pine Grove Cemetery. The cleaning schedule has been posted on the Town website. The meeting in May will be held at Pine Grove Cemetery instead of the Town Office.
- Budget Committee – reviewed 1st quarter expenditures and Ed Grinley was voted in as chairman.

Tom gave the following reports from the Fire Department, Police Department, and Highway Department:

- Fire Department – Tom did not attend the meeting but was able to report that the auxiliary has committed to purchase 2 turn-out gear.
- Police Department – Joe Leva has 6 weeks of training left. Kaymen Spaulding, Part-Time Officer, starting training this week.
- Highway Department – Started working summer hours. Waiting for parts to come in and grading will begin next week. LED lighting is being priced for the town shed.

Public Comment: None

Appointments:

Gretchen Renee was unable to the meeting. The selectmen discussed the Historic Building Assessment proposal and to determine whether or not to apply for a grant to cover the assessment. There were

concerns about the timeline of the assessment being completed Fall 2022. Tom will be in contact with Gretchen and a decision to apply for a grant will be made at the next selectmen meeting.

Ed Grinley, Recreation Committee, met with the selectmen to discuss the old picnic tables that have been recently replaced. The Recreation Committee would like to offer the old tables to the public for free. Cindy recommended to try selling them for \$50 each to recoup the funds that would have been raised with the Rabies Clinic. After a brief discussion, Leif motioned to sell the old picnic tables to recoup the funds for the Recreation Committee. Tom second. Cindy agreed. Motion passed.

New Business:

TAN Approval and Documents - Leif moved that the vote entitled, "Vote to Authorize \$400,000 Tax Anticipation Note for Fiscal Year 2022," be approved in the form presented to this meeting, and that an attested copy of said Vote be included with the minutes of this meeting. Cindy second. Tom agreed. Motion passed. (see attachment of Vote to Authorize)

Building Notification Enforcement – The selectmen briefly discussed ways to implement the building notification violations. Cindy recommended to continue as practiced with the first reminder letter as it has initiated property owners to comply with the building notification. Tom agreed with Cindy's recommendation and also stated that he would like to review a sample letter from the Town's attorney. After a brief discussion, Cindy motioned to contact the Town's attorney to draft a violation letter for review. Leif second. Tom agreed. Motion passed.

Health Agencies Allocations revisited– The selectmen reviewed and discussed the various organizations that requested funding for 2022. Cindy motioned to allocate the \$9,000 to the following organizations:

- Grafton County Senior Citizens Council - \$2,400
- West Central Behavioral Health - \$1,500
- Visiting Nurse and Hospice - \$2,300
- Tri County CAP - \$2,500
- WISE - \$300

Leif second. Tom agreed. Motion passed.

Mowing and Trash Pick-up Bids – One bid was received for both the mowing and trash pick-up from Ed Grinley. The following is the breakdown for both bids:

- Trash Pick-up - \$1,160
- Mowing - \$7,450 (\$7,200 for the mowing and \$250 for the winter sand removal).

After a brief discussion, Cindy motioned to accept both bids. Leif second. Tom agreed. Motion passed.

Other Business/Correspondence:

Abatement Applications – Ruivo (Map 11A Lot 226) – Leif motioned to accept the recommendation from the assessor and to approve the abatement. Cindy second. Tom agreed. Motion passed.

Eversource (UTL 3) – Cindy motioned to accept the recommendation from the assessor and to deny the abatement. Leif second. Tom agreed. Motion passed.

The selectmen reviewed and discussed the following correspondence:

- Letter from NHDRA re: 2021 Total Equalized Valuations
- Letter from NHDES informing the Town that the Kilton Pond Dam will be reconstructed and the embankments will be re-graded. Work is expected to begin in Fall 2022 and completed in late Fall 2023
- Letter from NHDES informing the Town that Standard Dredge and Fill Wetlands Permit Application for the Kilton Pond Dam has been received. A copy of the application and maps are available at the Town Office for public viewing.

Tom started a follow-up discussion regarding the Planning Board issues that were raised during the April 5th meeting. Tom opened the discussion to Gary Whitney and Paul Vogt as they brought up the issues on April 5th. After a brief discussion about the issue on recusing oneself due to pecuniary interest, Leif motioned to hold a public hearing regarding the planning board chairman's malfeasance of recusing himself from the lot line adjustment hearing. Cindy second. Tom agreed. Motion passed.

Public Comment:

Ryan Huff inquired what the wording is for the Oath of Office. Cindy had a copy of her oath of office and read it out loud.

Final Comments from Selectmen:

Cindy commented that she had a few items with regards to employment. 1) A recent email was received from the Welfare Director with regards to appointing a new deputy. After a brief discussion, Tom stated that he would like the selectmen to meet with the potential candidate for the deputy position; 2) The fill-in position for the Administrative Assistant will be revised and re-posted; 3) The Highway Department hiring posting is still active. Tom stated that the hiring is complete. The posting will be removed from the website.

Cindy stated that she was asked if it would be in the Town's best interest to have a main mechanic for all the municipal vehicles. This would also eliminate confusion on who to call should a vehicle breakdown. After a brief discussion, it was decided that Cindy will speak with MC Auto Repair to see if they would be interested.

Cindy motioned to adjourn. Leif second. Motion passed. Meeting adjourned at 7:36pm.

Respectfully submitted,

Sue Smith, Administrative Assistant

**VOTE TO AUTHORIZE \$400,000 TAX ANTICIPATION NOTE
FOR FISCAL YEAR 2022**

1. That the Board of Selectmen (the “Board”) of the Town of Grafton (the “Town”) authorizes the Board and the Town Treasurer, acting singly, to arrange with Mascoma Bank for the issuance and sale of a tax anticipation note of the Town for fiscal year 2022 in the principal amount of up to \$400,000, on a drawdown basis and on such other terms as the Board or Treasurer, in their discretion may approve, and any prior such arrangement is ratified and confirmed;
2. That under and pursuant to the provisions of RSA 33:7 and Town Meeting approval of Article 19 of the March 8 1994 Annual Town Meeting Warrant (authorizing indefinitely the issuance of tax anticipation notes), the Board and the Treasurer are authorized to borrow in anticipation of tax receipts for fiscal year 2022 in the name of the Town of Grafton the sum of up to \$400,000 and to issue general obligation securities of the Town in a principal amount not to exceed \$400,000 to evidence such borrowing (the “Note”); and to execute and deliver the Note, signed by a majority of the Board and countersigned by the Treasurer, under the seal of the Town, as applicable, dated on or about April 19, 2022, in such form as the Board and Treasurer may approve; and that the appropriate officials of the Town are authorized to execute and deliver on behalf of the Town such documents and certificates as may be required in connection with such borrowing;
3. That the Treasurer is authorized to covenant on behalf of the Town that (i) no part of the proceeds of the Note shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Note to be an “arbitrage bond” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, (the “Code”), and (ii) the proceeds of the Note shall not be used in a manner that would cause the Note to be a “private activity bond” within the meaning of Section 141 of the Code; and that the Note, as applicable, is designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of said Code; and that the Treasurer is authorized to covenant on behalf of the Town to file any information report and pay any rebate due to the United States in connection with the issuance of the Note, to take all other lawful actions necessary to ensure the interest on the Note will be excludable from gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the Note to become includable in the gross income of the owners thereof.