

**Town of Grafton  
Board of Selectmen  
Tuesday, January 25, 2022**

**Members Present:** Cindy Kudlik, Chairman, Jennie Joyce, Tom McGinty, Sue Smith (recorder)

**Others Present:** Steve Kudlik, Gary Whitney, Sandra Griffin, Karen Johnson, Paul Vogt, Catherine Mulholland

Thee Meeting was called to order at 6pm.

**Acceptance of Minutes:**

Tom motioned to accept the public minutes of January 4, 2022, the non-public minutes of January 6, 2022 and the public minutes of January 11, 2022. Jennie seconded the motion. Motion passed.

**Ex-Officio Reports/Selectmen Announcements:**

Cindy announced that the Budget Public Hearing was January 14, 2022. From that hearing, the Budget Committee made adjustments to the Selectmen, Tax Collector and Recycle Center budgets.

Cindy also stated that the Library Trustees are now meeting at the Library for their monthly meetings.

**Public Comment:**

Gary Whitney inquired about the Fire Chief position. Cindy stated that it will be discussed later in the meeting.

**Appointments:**

Steve Kudlik, Health Officer, met with the selectmen to discuss a proposed composting toilet ordinance and application. Steve stated that the ordinance is more for the composting bins than the toilet itself. After reviewing and discussing the ordinance and application, the selectmen will send both documents to the lawyer for review.

Steve also presented a Health Office Complaint Form to be filled out should a complaint be made. The form will be posted on the website and hard copies will be available in the selectmen office.

**New Business:**

2022 Town Warrant – The selectmen reviewed and signed the 2022 Town Warrant. The operating budget for 2022 is \$1,199,936.

Administrative Assistant Fill-in Job Description – The selectmen reviewed and made some adjustments to the job description. The job will be posted in February.

**Other Business/Correspondence:** Wholesale Dealer License – revisited – A letter will be sent to the property owner inviting him to meet with the selectmen to discuss the license. The Town Clerk will also be informed of this letter.

Building Notification:

- Clark/Cao (Map 12 Lot 87-4) revisited – The selectmen will be sending a letter to both Sharon Clark and Chan Cao regarding the building notification. The selectmen want to make sure that Chan Cao understands the tax impact it will have on his property. The selectmen did not sign the notification.
- 91 LBD (Map 10S Lot 458) revisited – Cindy stated that she spoke with the property owner about the notification. From that discussion, Cindy informed the selectmen that there were a few accusations against the planning board with regards to a lot merger done in the early 2000's. The property owner is aware of the waiver but did not indicate whether he would sign one and no septic design has been submitted with the notification. After reviewing and discussing the notification, the selectmen made the following decision: Cindy motioned to deny the building notification due to lack of waiver and septic design. Tom second. Jennie agreed. Motion passed.

The selectmen reviewed and discussed the following correspondence:

- Email from the Fire Dept regarding the officer positions, they are as follows: Roger Prentice, Chief, Kayman Spaulding, Assistant Chief, Steve Kudlik, Deputy Chief, Buddy McDow, Engineer, Geoff Joyce, Captain, Ken Bean, 1<sup>st</sup> Lt, and Chris Liles, 2<sup>nd</sup> Lt. After a brief discussion, Tom motioned to accept the nominations/elections of the Fire Department. Jennie second. Cindy agreed. Motion passed.
- Approval of Operation – Map 11 Lot 180-1
- Email from Casella Waste Systems asking for support for the landfill in Dalton.
- Email from Nate Feldstein inquiring about high speed cable internet. Tom stated that he has spoken with Consolidated Communications and right now the status of fiber in the Town is on hold until the State receives funding.

**Public Comment:** None

**Final Comments from the Selectmen:**

Cindy asked Tom if he had any discussions about the residential sand pile at the recycle center. Tom stated that he did speak with the Recycle Manager and informed him he could stop the person from taking truck loads at a time. Cindy also commented that the sand pile is a courtesy to the residents of Grafton and not to be taken advantage of.

Cindy stated that she would like to give Tom the authorization to approve any maintenance repairs up to \$500 without having to bring it up to the selectmen at meetings. Should repairs go over \$500, the whole board will make the decision. After a brief discussion, Cindy motioned to give Tom carte blanche approval for maintenance repairs up to \$500. Jennie second. Motion passed.

Cindy motioned to adjourn. Jennie second. Motion passed. Meeting adjourned at 7:36pm.

Respectfully submitted,