

**Town of Grafton  
Board of Selectmen  
Tuesday, January 4, 2022**

**Members Present:** Cindy Kudlik, Chairman, Tom McGinty, Sue Smith (recorder)

**Members Absent:** Jennie Joyce

**Others Present:** Maureen O'Reilly, Paul and Denise Vogt, Debra Clough, Heather Hunter, Sandra Griffin, Gary Whitney, Rich Angel, Catherine Mulholland, Jean Mitchell, Sharon Clark

The meeting was called to order at 6pm.

**Acceptance of Minutes:**

Tom motioned to accept the public and non-public minutes of December 21, 2021 and the non-public minutes of December 28, 2021. Cindy seconded the motion. Motion passed.

**Ex-Officio Reports/Selectmen Announcements:** None

**Public Comment:**

Gary Whitney inquired as to what the December 28, 2021 non-public meeting was about. Cindy stated that the selectmen met with the Police Chief to discuss the Police Department personnel and that the fuel shed issue was resolved. The selectmen also discussed the recent nominations for the Fire Department and tabled a decision for further review of some of the members.

**Appointments:**

Deb Clough met with the selectmen to get permission to have the Enfield-Mascoma Lioness Club place a bin at the Recycle Center to collect plastic film and bags for the Trex Recycling Challenge. Deb also stated that she spoke with Rick Jackson, Recycle Center Manager, to make sure he was okay with a bin being placed on the premises. After a brief discussion, the selectmen granted permission to have a bin placed at the Recycle Center.

**New Business:**

2022 Default Budget - The selectmen accepted and signed the 2022 Default Budget of \$1,158,508; a \$2,378 decrease from the 2021 budget due to a decrease in contractual obligations.

Review 2022 Warrant Articles – The selectmen revisited the following warrant articles that were discussed during the December 7th meeting:

- To raise and appropriate \$5,000 to be placed in the Veterans Park Capital Reserve Fund. The American Legion is planning to expand the memorial and will be needing funds during 2022 to complete the project. It was brought to the selectmen's attention that they will need to become agents to expend in order to fund the project. Tom motioned to add the following to the warrant article 'to make the selectmen agents to expend the capital reserve fund". Cindy second. Motion passed.

- Questions were raised as to how many historical books are left to be restored. Cindy commented that depending on the amount of books left, it might be a good idea to start a capital reserve fund. The Town Clerk will be contacted for the information.

The selectmen will be placing the following to the list of warrant articles already reviewed:

- To adopt RSA 41:14-a
- To increase the selectmen stipend by \$500
- Tom motioned to place a warrant article to have the police chief as an appointed position effective 2023.

### **Other Business/Correspondence:**

Cemetery Deed – The selectmen signed a cemetery deed with Heather Hunter notarizing their signatures.

Abatement Application – Casey (Map 15 Lot 997) – Tom motioned to accept the assessor’s recommendation and to approve the abatement application. Cindy second. Motion passed.

Building Notification – Clark (Map 12 Lot 87-4) revisited. A letter was received from the property owner giving Sharon Clark permission to place a tiny house on said property. Tom stated that he will not sign the building notification until the property owner is made aware, per state law, that he will be taxed for real property. The selectmen would like to meet with the property owner in person to discuss the building notification.

Veterans’ Tax Credit – The selectmen approved and signed the Veterans’ Tax Credit application.

The selectmen reviewed and discussed the following correspondence:

- Approval for Construction – Map 11 Lot 180-1
- NH DOT Application for Driveway Permit – Map 14 Lot 73
- Estimate from Phelps Construction for the Town Hall Drainage. No decision was made as further information was needed.
- NH DES Seasonal Dock Notification for Lakes and Ponds – Map 15C Lot 396

### **Public Comment:**

Paul Vogt inquired about the Town Hall furnace filter and if one was going to be installed. Tom stated that he will be in contact with Town Maintenance to get an update.

### **Final Comments from Selectmen:**

Tom commented that Cardigan Mechanical will need to purchase the radiator from a different supplier due to supply chain issues. This purchase is \$176 more than the original that was quoted and is available in stock. After a brief discussion, Cindy motioned to spend \$176 more to purchase the radiator and to complete the heat project in the Town Clerk’s office. Tom second. Motion passed.

The selectmen reviewed the pricing to have WiFi installed at the Town Hall; \$59.99 per month, \$9.99 monthly lease on the router, which includes maintenance/repairs or purchase the router for \$154.99

which does not include maintenance/repairs. After a brief discussion, Tom motioned to have WiFi installed at the town hall and to lease the router. Cindy second. Motion passed.

Cindy motioned to adjourn. Tom second. Motion passed. Meeting adjourned at 7:10pm.

Respectfully submitted,

Sue Smith, Administrative Assistant