

**Town of Grafton  
Board of Selectmen  
Tuesday, November 16, 2021**

**Members Present:** Cindy Kudlik, Chairman, Jennie Joyce, Tom McGinty, Sue Smith (recorder)

**Others Present:** Paul and Denise Vogt, Gary Whitney, Walter Hazelton, Jim Griffin, Maureen O'Reilly, Steve Kudlik, Catherine Mulholland, Rich Angel

The meeting was called to order at 6pm.

**Acceptance of Minutes:**

Jennie motioned to accept the public and non-public minutes of November 2, 2021 and the non-public minutes of November 9, 2021. Tom seconded the motion. Motion passed.

**Ex-Officio Reports/Selectmen Announcements:**

Jennie gave the following reports for the Budget Committee and Recreation Committee:

- Budget Committee met on November 3<sup>rd</sup> and reviewed a few budgets. Their next meeting is scheduled for November 17<sup>th</sup>.
- Recreation Committee met on November 9<sup>th</sup> and will not be holding meetings in December and January.

Tom gave the following report for the Fire Department: The budget was reviewed, there was an issue with the Tanker batteries but have since been rectified and the by-laws are still be reviewed.

Cindy gave the following reports for the Ambulance Department and Cemetery Trustees:

- Ambulance Department has made their 150<sup>th</sup> call to date and are still waiting for the numbers to re-box the ambulance. The grant issue that was brought up during the last selectmen meeting was resolved.
- Cemetery Trustees met on November 11<sup>th</sup> and will not be meeting again until February 2022. The trustee vacancy has been posted on the website.

**Public Comment:** None

**Appointments:**

Jim Griffin, Commander and Adjutant Walter Hazelton, American Legion Post 97, met with the selectmen to give an update on the Veterans' Memorial. They will be purchasing an additional stone that will look similar to the existing memorial but will be a foot larger. Financing will come from the Capital Reserve Fund, the Post account and fund raising. Any unused funds from the fund raising will be set aside for maintenance. Jim and Walt stated that they hope to have the stone in place by Memorial Day 2022.

Steve Kudlik met with the selectmen and gave the following update regarding the municipal buildings:

- Town Office Bldg and Fire Station. The outside fixture at the Fire Station exit has been installed and is now working. Some exit lights/emergency lights will need the batteries replaced and the Fire Chief will be contacted about the generator to discuss how it works and if the emergency /exit lighting runs off of it.
- Town Hall lights have some issues with the ballasts. Steve recommended replacing the current lights with LED fixtures. The selectmen agreed and gave Steve the go ahead to replace a couple of the fluorescent fixtures with LED's to determine the amount of brightness that will be needed in the Town Hall. The ramp entrance does not have outdoor lighting and Steve will be installing a solar light in that area.

There was a brief discussion about the Town Hall building and the need to fix the drainage issue as well as the bad seals in the front corner. Cindy stated that Jim Phelps looked at this area and was supposed to send a quote but one has not been submitted. In Spring 2022 the selectmen will obtain quotes to get this area fixed/repared.

### **New Business:**

Ambulance Soft Billing Write-offs – The selectmen briefly discussed the ambulance soft billing write-offs and made the following decision: Jennie motioned to write-off the soft billing as provided. Tom second. Cindy agreed. Motion passed.

Town Hall Access – The selectmen discussed the issue of the Town Hall access to the public/private organizations and tabled any decisions until the next meeting.

### **Other Business/Correspondence:**

Land Use Change Tax – Sumner (Map 11 Lot 1171) revisited – The selectmen reviewed the response from Avitar Associates and made the following decision: Tom motioned to approve the Land Use Change Tax Warrant. Jennie second. Cindy agreed. Motion passed.

Veterans' Tax Credit was approved and signed.

Timber Tax Warrant – Desmarais (Map11 Lot 134) – approved and signed.

The selectmen reviewed and discussed the following correspondence:

- Cardigan Mechanical quote for a heat zone in the Town Clerk office
- Approval for Construction – Map 15 Lot 238
- Letter from DRA re: 2022 Education Tax Warrant
- Letter from NHMA re: 2022 Membership
- Email from Cheryl Senter re: the tree lighting on the Town Common – Cindy will be in contact with Cheryl for more information

### **Public Comment:**

Maureen O'Reilly commented that the Town should look into grants for the Town Hall repairs.

**Final Comments from Selectmen:**

Cindy inquired if the selectmen would be interested in placing the charitable appropriations as warrant articles or leave them in the budget as is. Jennie commented to leave them in the budget.

Tom motioned to adjourn. Jennie second. Motion passed. The meeting adjourned at 7:40pm.

Respectfully submitted,

Sue Smith, Administrative Assistant