

**Town of Grafton
Board of Selectmen
Tuesday, June 15, 2021**

Members Present: Cindy Kudlik, Chairman, Jennie Joyce, Tom McGinty, Sue Smith (recorder)

Others Present: Paul Vogt, Rick Jackson, Sandy Griffin, Sharon Kahkonen, Dottie Campbell, David Nasco, Gary Whitney, Rich Angel, Deb Clough, John Babiarz, Steve Darrow, David and Heather Hunter, Catherine Mulholland, Maureen O'Reilly, Bob Bassett, Cindy Mogan, Bonnie Haubrich, Denise Smith, Ray Sanville, Victoria Mogan, Wanda Ellis

The meeting was called to order at 6pm.

Acceptance of Minutes:

Tom motioned to accept the minutes of June 1, 2021. Jennie second. Motion passed.

Selectmen Announcements:

Cindy announced that the selectmen will be signing and sending Notices to Vacate to former property owners of recently tax deeded properties. 90 Day Repurchase Notifications will also be sent to those same property owners as there is a tentative auction scheduled for Saturday, September 25, 2021.

Ex-Officio Reports:

Jennie gave the following report from the Safety Committee – The safety committee discussed the pole barn and the E. Grafton parsonage.

Tom gave the following report from the Fire Dept Volunteers – The rules and guidelines/bylaws are currently being updated. Vehicle maintenance has been completed and the pump testing will take place next week. Hanover received grants for new communications and also discussed some mutual aid changes.

Cindy gave the following reports from the Library Strategic Planning Committee, Grafton Volunteer Ambulance, Cemetery Trustees and Rec Committee:

- Library Strategic Planning Committee – Reviewed results from 117 surveys. The next step in the planning committee is to come up with a mission statement for the Library Trustees.
- Grafton Volunteer Ambulance – The fuel gauge and air conditioner is being fixed in the Ambulance. John met with a dealer to get more information on re-boxing the ambulance which will be less expensive for the Grafton taxpayers.
- Cemetery Trustees – Two people were hired to mow the cemeteries. The cemetery signs have been posted. Cindy stated that the trustees may not be able to cover perpetual care due to the lack of accruing interest.
- Recreation Committee – NH DES will not be monitoring Huff Beach this year. The committee is looking to see what options there are to have this done; possible volunteers.

Public Comment:

Wanda Ellis commented about the condition of Millbrook Rd. She inquired when it will be graded again. Bob informed Wanda that as soon as he is done with the paving project on Hardy Hill Rd, he will work on Millbrook Rd.

David Nasco inquired if the Town sprays for mosquitoes and ticks. The selectmen informed him that the Town does not do this.

Deb Clough inquired if the selectmen were going to attend the ARPA webinar. A couple of the selectmen will be attending.

Appointments:

Bob Bassett, Road Agent, met with the selectmen to discuss the Wild Meadow Rd Culvert Project. He informed the selectmen that Paul Hatch, FEMA inquired if the Town will be putting this project out to bid. At this time, the Town does not have a copy of the plan. Jennie recommended that Bob contact HEB Engineers to ask for the plans. Bob will get back to the selectmen with an update. Bob talked to the selectmen about planting two new pine trees on the Town Common. The trees will be purchased with private donations. These would replace the one pine tree that is dying. The selectmen gave their permission to plant the trees.

John Babiarez, Fire Chief, informed the selectmen that Hanover Dispatch received 2 grants for their communications system. This system is being installed and will be effective January 1, 2022. There will be a \$1,500 annual software fee that the fire department will be responsible for. A mobile data terminal will be installed in the fire station showing real maps and there is a possibility in having terminals installed in each of the emergency vehicles. Grafton will also be responsible for these costs as well. Another issue that John wanted the Town to be aware of is the roles of other Towns; Canaan is covering for Lebanon and Rumney is covering for Canaan. Because of these changing roles, the data terminals will become helpful as Grafton could be helping Rumney and other Towns in the future. John wanted to inform the selectmen of this as it will impact the Fire Department budget.

Rick Jackson, Recycle Center Manager, met with the selectmen to discuss the Municipal Solid Waste Agreement with Lebanon. According to the City of Lebanon, there was an agreement made 30 years ago but has been rolled over each year. This agreement is up to date with current RSA's and there are no monetary increases. After a brief discussion, the selectmen gave Rick permission to complete and sign the agreement.

Bonnie Haubrich, Town Clerk, met with the selectmen to discuss the dog warrant. She informed the selectmen that each year this warrant is signed but no follow-up from the police to enforce the civil forfeiture payment. Bonnie asked the selectmen if they are willing to sign the warrant. The selectmen stated that they would like to see the list and will give her a decision on Thursday, June 17, 2021.

New Business:

Pole Barn and Parsonage – The safety committee discussed town properties that are in a state of disrepair; the pole barn and E. Grafton parsonage. The parsonage has been condemned by the insurance company and the pole barn is leaning. The selectmen did not make a decision on either of these properties.

Junkyard Violation – The selectmen received a Notice of Violation against Dennis McKean, 68 Slab City Rd, for operating an illegal junkyard. The notice was issued by the health officer. NHDOT will be evaluating the junkyard sign located on Route 4.

Other Business/Correspondence:

Building Notification Extension Request – Parkman (Map 6 Lot 457. Jennie motioned to grant the extension. Tom second. Motion passed.

Building Notification – McCadden (Map 15C Lot 1095) revisited. Tom motioned to approve the building notification. Jennie second. Motion passed.

Current Use Applications – Smith (Map 14 Lot 73), Baravalle (Map 1 Lot 429-4), Cale (Map 2 Lot 20) Tom motioned to approve all three current use applications. Jennie second the motion. Motion passed.

Land Use Change Tax Warrants – Daigle (Map 7 Lot 289-3-02), Daigle (Map 7 Lot 289-3-03), MacLean (Map 7 Lot 289-3-04). Tom motioned to approve the warrants as presented. Jennie second. Motion passed.

The selectmen reviewed and discussed the following correspondence:

- Approval of Operation - Map 16 Lot 228-6
- Approval of Construction - Map 16 Lot 738
- NHDOT Application for Driveway Permit – Map 6 Lot 84-1
- Email from Joe Houle inquiring if the Town can address the needs of roads around the Half Moon Pond area. The selectmen stated that those roads are private and the Town does not have any role in improving them.
- Letter of Interest for the Health Officer position from Steve Kudlik. Tom motioned to interview Steve Kudlik on Thursday, June 17, 2021. Jennie second. Motion passed.

Public Comment:

Raymond Sanville inquired how the town can make it legal for HORV's to travel Class VI roads. The selectmen informed Mr. Sanville that he would need to put a petition warrant article on the 2022 Town Warrant.

Rich Angel commented that he felt the police department was not interested in enforcing the dog licensing.

Steve Darrow also commented that the police are busy and may not have the time to enforce the dog licensing.

Final Comments from Selectmen: None

Tom motioned to go into non-public session in accordance with RSA 91-A:3, II(c) at 7:54pm to discuss a letter of interest for the welfare director position. Jennie second. Motion passed.

Jennie motioned to come out of non-public session and to seal the minutes. Tom second. Motion passed.

Public session resumed at 8:12pm.

Cindy announced that a candidate will be interviewed for the welfare director position.

Jennie motioned to adjourn. Tom second. Motion passed. Meeting adjourned at 8:15pm.

Respectfully submitted,

Sue Smith, Administrative Assistant