

**Town of Grafton  
Board of Selectmen  
Tuesday, May 18, 2021**

**Members Present:** Cindy Kudlik, Chairman, Jennie Joyce, Tom McGinty, Sue Smith (recorder)

**Others Present:** John Babiarz, Gary Whitney, Denise Smith, Paul Vogt, Rich Angel, Dottie Campbell, Russell and Shannon Poitras, Gen and Anson Smith, Judith Frothingham, Bonnie Haubrich, Shirley Hill

The meeting was called to order at 9am.

**Acceptance of Minutes:**

Jennie motioned to accept the minutes of May 4, 2021 and the non-public minutes of May 12, 2021. Tom seconded the motion. Motion passed.

**Selectmen Announcements:**

Jennie informed the selectmen that she would like to have the morning meeting moved back to evening due to conflicting schedules. After a brief discussion, Jennie motioned to move the morning meeting back to evening. Tom second. Cindy agreed. Motion passed. The selectmen will have meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month, 6pm and the Town Hall starting in June.

Cindy announced that the selectmen signed a timber tax warrant and a gravel tax warrant in the selectmen office as these do not need to be signed during a meeting.

**Ex-Officio Reports:**

Tom gave the following report from the Fire Dept Volunteers – The Fire Dept lost one volunteer due to a move, two members were voted in as full time volunteers and one volunteer was removed from probationary status. There was a discussion about the invoicing from mutual aid towns for an illegal burn that occurred last year. A couple of bids will be obtained for the floor, air filtration system and new doors.

The selectmen discussed who should be billed for the illegal burn. It was decided to seek a recommendation from the lawyer

Cindy gave the following report from the Ambulance and Cemetery Trustee meetings:

- Ambulance – Grafton Volunteer Ambulance is looking into starting a Junior Member Program
- Cemetery Trustees – starting pay for seasonal employees was raised to \$13 per hour.

**Public Comment:** None

**Appointments:**

Anson and Gen Smith and Judith Frothingham met with the selectmen to discuss their concerns with properties located at 140 and 150 Kinsman Rd devaluing surrounding properties. There was a brief discussion about whether 150 Kinsman Rd was considered a campground and if so, are they in compliance with the State with regards to having proper facilities. Russell stated that 150 is in compliance from a health office stand point. He stated that composting toilet was installed a few years ago. Russell also informed the selectmen that due to the concerns that were raised during this meeting, he has the authority to inspect the property for health and junkyard violations. The selectmen instructed Russell to do the inspection and to report back to the selectmen with an update.

**New Business:**

TAN Loan Documents – The TAN Loan Documents were signed by the Board of Selectmen, Treasurer and Deputy Treasurer with John Babiarz notarizing their signatures.

Memorandum of Understanding Review (revisited) – The selectmen reviewed the MOU and Cindy stated she would like to encourage the Library Trustees to go with the lawyers recommendations. Both Jennie and Tom agreed with Cindy.

Grafton Volunteer Ambulance Training Fee Contract review - The selectmen briefly discussed the contract and Jennie inquired why this was being brought up. Cindy stated that the contract will hold the trainee accountable. Jennie thought this was a good idea and would like to have the lawyer look it over.

Follow-up on Consolidation Communications Quote – The updated quote from Consolidated Communications did not reflect the items that the Town requested. Tom stated that he would like to have Ian Silberman meet with the selectmen again to discuss the actual items that the selectmen are interested in.

Road Agent Search – Cindy stated that the selectmen need to start reviewing the Road Agent job description and understand what the position oversees.

Tax Deeding for 2018 Tax Levy - The selectmen reviewed and discussed 17 properties that are up for tax deed for the 2018 tax levy. Prior to today's meeting, three (3) of the seventeen properties were able to pay the 2018 tax levy. During a non-public session, the selectmen made one (1) tax payment agreement and waived that property from being tax deeded. Nine (8) more properties were waived from being tax deeded for various reasons. After further review Jennie motioned to instruct the tax collector to tax deed the remaining five (5) properties. Tom second. Cindy agreed. Motion passed.

**Other Business/Correspondence:**

Cemetery Deed – The selectmen signed a cemetery deed with John Babiarz notarizing their signatures.

Abatement Applications – Roy (Map 11A Lots 481, 479, & 477) – Jennie motioned to accept the recommendation of the assessor and to approve the applications. Tom second. Cindy agreed. Motion passed.

Current Use Applications – Mascoma Valley Preservation (Map 12 Lot 536) revisited. The selectmen approved and signed the application. Cale (Map 2 Lot 20), Smith (Map 14 Lot 73) and Baravalle (Map 1 Lot 429-4) were tabled until a letter of recommendation has been received from the assessor.

Building Notification – Senter (Map 11 Lot 1177) revisited – The selectmen received an approved septic design and approved the building notification.

The selectmen reviewed and discussed the following correspondence:

- Approvals of Construction – Map 11 Lot 1177, Map 6 Lot 575-12 and Map 15C Lot 510
- Email and Plan #6483 from Chris Rollins re: the Halford property
- Letter from West Central Behavioral Health thanking the Town for the \$1,000 donation.
- Grafton County Proposed Fiscal Year 2022 Budget

**Public Comment:**

Russell Poitras informed the selectmen that a tree is down at Huff Beach was wondering who is responsible for cleaning it up.

Russell also informed the selectmen that a drifter has been sleeping in the riding arena announcer stand.

**Final Comments from Selectmen:** None

Cindy motioned to go into non-public session with Shirley Hill in accordance with RSA 91-A:3, II(c) regarding property taxes at 10:22am. Tom second. Motion passed.

Cindy motioned to come out of non-public session and to seal the minutes. Tom second. Motion passed.

Public session resumed at 10:32am.

Cindy announced that a tax payment agreement was made.

Cindy motioned to adjourn. Tom second. Motion passed. Meeting adjourned at 10:32am.

Respectfully submitted,

Sue Smith, Administrative Assistant