

Grafton Cemetery Trustees
Meeting Minutes
March 14, 2024

Meeting called to order by 6:08 PM

Trustees Present: Dianne Burrington, Dan Moore (Elect), Heather Hunter, Sexton Ed Grinley

Public Present: Ryan Huff

Minutes from February 16, 2024 Reviewed: Any changes: Accepted as written
Approved: Heather Hunter Second: Dianne Burrington

Old Business:

- Reviewed that filing cabinets (we now have 2 in the Town Offices in Town Clerk/Tax Collectors waiting room) are to organize paperwork (especially Deeds and financials)
- Perpetual Care information is in the filing cabinet and this year we will work with 3 Bearing to make sure we have all the information needed when requesting the funds come this year.
 - Stone Cleaning – forms will be created to document what stones were cleaned, who was there, what was needed and how long it took for each stone to be cleaned/repaired or maintained. This will then be submitted to the CT Board and will be required to use these forms for Perpetual Care Requests.
- Fuel Usage forms were created by CT Dianne Burrington to help track fuel usage this year to prevent confusion. These will be kept in the Selectman's Office in the CT In Box.
- D&B is closing – Ed did not get the new gas cans for the equipment and will use the D&B Card to gather supplies
- This year we will be replacing the “s” clips for the Cemetery Signs and going with the “D” clips as these prevent the signs from falling
 - Signs will be varnished before going back out this spring and signs that need fixing will be looked at as well.

New Business:

- Dianne, Heather and Ed welcomed Dan Moore to the Board of the Cemetery Trustees
 - Heather asked Dan if he wanted the 1 year or 3-year position given that he was a write in with the most votes in both and Dan stated that he would like to do the 3 year. Heather will email the selectboard informing them of Dan's pick.
- Ryan Huff was in attendance to find out what a Cemetery Trustee does as there is still an open spot left on the board. Dianne, Dan, Ed and Heather explained what it is we do. After a brief discussion, Ryan stated that he would be interested in the 1-year position for Cemetery Trustee, stating that he would be able to learn more about the board within that one year time. Heather made a motion to Recommend Ryan Huff to the 1 year position to the selectboard for

appointment and it was second by Diane. Motion Carried. Email will be sent to the selectboard to notify them of this recommendation.

- There was also discussion for CT Alternate – Dianne stated that she does not mind staying on and volunteering. Heather Hunter Motioned that Dianne Burrington be recommended to the Selectboard for the 1st Cemetery Trustee Alternate position. Dan seconded, Motion Carried. Email will be sent to the selectboard to notify them of this recommendation.
 - Thanks, were both given to Ryan Huff and Dianne Burrington for volunteering their time to the board and look forward to this coming year
- Discussion was briefly had about having stone cleaning on the weekend. Dan stated that he will send an email to Cindy Kudlik to see if this change can be done as she expressed interest in continuing the cleaning this coming year.
- Dan also brought up the idea of fundraisers and that he has some cool ideas to bring forward at some point.
- An email was received in the Trustee's email from Ashley Mills, looking to purchase a lot at Pine Grove Cemetery. Email, with contact information for Ashley Mills was given to Ed for him to follow up with her.
- Discussion was held to discuss meeting schedules. It was agreed upon to meet the 2nd Thursday of every month at the Town Offices at 6 PM. This way the meeting does not interfere with the Town Clerk/Tax Collector business hours.

Sexton Report:

- Nothing on the Agenda

Meeting adjourned at 7:37 PM

Next meeting scheduled for April 11th, 2024 at 6 PM.

Respectfully Submitted: Cemetery Trustee Heather Hunter