

Dianne

**Grafton Cemetery Trustees
Meeting Minutes
January 3, 2024**

Meeting called to order by Dianne Burrington at 6:20pm

Trustees present: Dianne Burrington, Heather Hunter
Also present:

November and December minutes read. Heather motioned to accept and Dianne seconded.

Old Business:

New Business:

A letter dated January 3, 2024, will be sent to Jay Boucher regarding his announcement of resignation as a Cemetery Trustee. It was noted that he has not attended any meetings since the August 31st, 2023 meeting. The letter requested a formal written resignation. If he does not turn in a letter of resignation, the Trustees will need to file for removal with the court. This was motioned by Dianne and second by Heather.

Emails were read and discussed. Nothing from the public concerning the cemeteries or any lot(s).

Discussion regarding Perpetual Care Funds for 2024. It was decided to not request any funds through the Trustees of the Trust Funds due to a lack of information for the required breakdown and limited time frame available. Motioned by Dianne and second by Heather.

Discussion regarding making changes to the employee weekly work sheet for better accountability and having a form to track equipment repairs, fuel usage. We also discussed various ways to help the Sexton track when and where an employee is working. This would prevent any potential work sheet falsification. To be discussed at a later date with the Sexton.

Sexton Report:

Not available.

Meeting adjourned: 7:00pm

Next meeting: February 7th, 2024 at 6 pm

Respectfully submitted: Dianne Burrington, Trustee



Office of Selectmen

January 3, 2024

Dear Howard Boucher,

You have not attended a Cemetery Meeting since August 31, 2023 and have given the other Cemetery Trustees the impression that you would like to step down as a Trustee. However, as of date they have not received a resignation from you. If you would like to resign, please submit a formal resignation by January 12, 2024. If you do not submit a formal resignation or do not contact the remaining Trustees by that date, the trustees will have the authority to file for a Removal Suite to the Courts. You may submit your resignation in writing to the Cemetery Trustees or to the Selectmen's office in person, Town Office drop box, by mail or by email at selectmen@townofgrafftonnh.com. Alternatively, you may verbally resign in a public meeting with the Board of Selectmen.

Sincerely,

A handwritten signature in black ink, appearing to read "Sara Hogue", is written over the typed name.

Sara Hogue, Administrative Assistant
Grafton Board of Selectmen

cc: Cemetery Trustees

Re: FW: Cemetery

From: dburrington@myfairpoint.net

Date: 01/14/2024 08:11

To: selectmen@townofgrafftonnh.com, heatherhunter0615@protonmail.com

Finally! We will take this up in February.
Thanks, Sara

On Fri, 12 Jan 2024 16:49:25 +0000, Selectmen <selectmen@townofgrafftonnh.com> wrote:

Jay officially resigned (see below). You just have to officially accept it in a meeting.

Best,
Sara Hogue, Administrative Assistant
Grafton Board of Selectmen
PO Box 299
7 Library Rd
Grafton, NH 03240
P: (603)523-7700 F: (603)523-4026

From: Jay Boucher
Sent: Friday, January 12, 2024 11:17 AM
To: Selectmen
Subject: Cemetery

I resign.
Jay Boucher